EMPLOYMENT, LEGAL NOTICES & TENDERS

Tłı̨chǫ Ndek'àowo
Tłı̨chǫ Government

Hotìì ts'eeda
NORTHWEST TERRITORIES
SPOR SUPPORT UNIT

Hotìì Ts'eeda

FINANCE ADMINISTRATIVE CLERK

Hotìì ts'eeda is seeking a collegial, detail-oriented Finance and Administrative Clerk to provide office administrative support and services to the Operations Manager and Hotìì ts'eeda staff in Yellowknife.

Applicants should possess excellent communications and organizational skills, a relevant educational background, and five years of professional experience working in an office environment, with some background in Finance or Accounting. Flexible work arrangements are welcome, as are combinations of equivalent experience and education.

Due to COVID-19 precautions, this position will be required to work remotely and work arrangements will conform with Tłı̨chǫ Government COVID-19 precautions for staff.

Applicants should submit a cover letter, resumé and three references to: hr@tlicho.com.

For any questions, please email:
marissagon@tlicho.com

Closing Date: November 27th, 2020, or until a successful candidate is hired.

Limited Competition to Yellowknife Residents only, no relocation incentives offered.

Interested applicants may view a detailed job description from: nwtspor.ca

Gwich'in Tribal Council

Gwich'in land, culture & economy for a better future

YOUTH PROJECT OFFICER INTERN

Applications are invited from highly motivated Gwich'in Participants, up to 30 years of age, for a one-year term Project Officer Intern with the GTC's Departments of Health and Wellness, Finance, and Culture & Heritage on a rotational basis. Funded under the First Nations and Youth Employment Program, the intern will be located in Inuvik and required to spend some supported time in Fort MacPherson while working for the Department of Culture & Heritage. Reporting to the mentors assigned, the Intern will be responsible for gathering and analyzing information, carrying out specific tasks as well as planning, executing, and closing projects that are assigned.

The successful candidate will have a Bachelor's Degree or College Diploma in a social science, business administration or related discipline, a valid Class 5 Driver's licence, and be required to do a Criminal Records check.

Attributes for this position include the abilities to research, analyze, and evaluate alternatives and develop recommendations, communicate clearly and concisely in both oral and written contexts; produce clear, concise, logical, and grammatically correct written material in plain language, to make an effective presentation before an audience and a working knowledge of Microsoft Office and general office equipment.

Please reply by submitting a cover letter and resumé to https://gwichin.bamboohr.com/jobs/view.php?id=63&source=aWQ9Nw%3D%3D or to the GTC Bamboo HR website under the GTC Webpage, Search Jobs by the closing date of **November 30, 2020.**

We thank all who apply but only those candidates selected for an interview will be contacted.

TENDERS ON THE WEB
www.nnsl.com
For more information
on how to access them, contact:
circulation@nnsl.com

Mackenzie Valley Land and Water Board

NOTICE OF CANCELLATION OF PUBLIC HEARING

Company/Project: Northwest Territories Power Corporation – Bluefish Hydroelectric Facility
Location: Prosperous Lake, NT
Purpose: Type A Water Licence, Hydroelectric Facility
File #: MV2020L4-0005

The public hearing scheduled by the Board for November 25/26, 2020 has now been cancelled under subsection 41(3) of the *Waters Act*. No requests to appear and make representations at the hearing were received and the Applicant has consented to the disposition of the matter without a public hearing.

This application and materials related to the proceeding, including an updated work plan, can be viewed using the Board's Online Review System (ORS) at **www.onlinereviewsystem.ca** or by contacting the Board's office at 867-669-0506.

Tłı̨chǫ Ndek'àowo
Tłı̨chǫ Government

Hotìì ts'eeda
NORTHWEST TERRITORIES
SPOR SUPPORT UNIT

Hotìì Ts'eeda

MANAGER
Integrated Health Care Assessment (IHCA) Project

Hotìì Ts'eeda is seeking an applied anthropologist to lead and manage a small team to undertake research into primary health care integrated teams in the NWT, with research sites in Yellowknife and Fort Smith.

Candidates should have a PhD in anthropology, sociology, or a closely related field, preferably with research experience in health care-related settings; or, a Masters degree, with 5-10 years relevant experience will be considered. Experience in managing small research teams, and with interdisciplinary and Indigenous research methods, would be assets. Excellent project management skills and ability to work independently are required.

This position can be offered as either a 18-month contract or term position, and in compliance with COVID-19 precautions, which may require working remotely, virtually managing 1-3 team members located in the NWT. Secondments from other governments and organizations are welcome, and working hours and arrangements are flexible.

Applicants submit a cover letter, resumé and three references to: hr@tlicho.com.

Interested applicants may view a detailed job description from: nwtspor.ca

For any questions, please email:
marissagon@tlicho.com

Deadline for applications: December 11, 2020

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YWCA NWT | A TURNING POINT FOR WOMEN

AFTER-SCHOOL PROGRAM COORDINATOR
YWCA NWT

Under the direction of the Children & Youth Programs Director, the incumbent is responsible for organizing, planning, implementing and maintaining the very successful and ever growing, YWCA NWT After School Programs located in both the Public District 1 and Catholic District 2 schools. The Coordinator must be knowledgeable in staff management and supervision, program activity design and implementation, have a good understanding of the health and safety requirements set out and inspected by our Education, Culture and Employment consultants and must be able to abide by the vision for a non-profit organization in regards to maintaining the programs budget limitations.

The Coordinator must be able to work with limited supervision, manage and direct their own time and schedules to fit both office, client and program requirements and must be able to work with various levels of administration and community partners.

For a full job description including responsibilities and required qualifications, visit https://www.ywcanwt.ca/jobs

This is a full-time position working 8-hour shifts Monday-Friday starting ASAP. The salary for this position will depend on the education and experience of the successful candidate. YWCA NWT offers benefits to all its full-time employees.

Please apply by sending a cover letter and resumé by e-mail to:
Hawa Dumbuya-Sesay, Executive Director
Email: childrenservices@ywcanwt.ca

Closing date: November 29, 2020

NORTHERN EMPLOYEE BENEFITS SERVICES | ᐅᑭᐅᓂᑕᐃᑐᑦᓯᓇᐃᓐᓂᑎᓪᓗᒍ ᐃᒪᓕᓇᖅᑐᓂᒃ ᐱᓕᕆᓂᖅ

Northern Employee Benefits Services

is Seeking Interested Individuals for the

NEBS PENSION COMMITTEE

NEBS is a northern based not-for-profit Pension and Group Benefits Plan for public sector organizations, NGO's, Indigenous Governments, School Boards, and other similar groups in both the NWT and Nunavut. NEBS has 139 Employer Members and in excess of 2000 Employee Members. The organization is governed by an elected Board as well as an appointed Pension Committee. The NEBS office is located in Yellowknife, NT with a seasonal office in Rankin Inlet, NU. NEBS is comprised of 6 staff members that administer both the Pension Plan and Group Benefits Plan.

NEBS is seeking **2 individuals interested in sitting on the Pension Committee** that represent the best interests of the Pension Plan members. These individuals must be northerners residing in either the NWT or Nunavut, familiar with NEBS, familiar with pension plans and have the ability to attend 3 to 4 meetings a year in Yellowknife or another northern community. These positions are for a 4-year term commencing January 1, 2021.

Please submit a letter of interest to NEBS including a copy of your resumé and life experiences that you think might assist NEBS in selecting you for the Pension Committee.

For more information please contact:
Shawn Maley, CEO
Northern Employee Benefits Services
5122 53rd Street, Yellowknife NT X1A 1V6
Phone: (867) 873-4965 ext 1
Fax: (867) 873-5801
Email: shawn@nebsnorth.com

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