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Cc: [Madison Warren](#)
Subject: MV2021L3-0003 - City of Yellowknife - draft Technical Session agenda
Date: Wednesday, May 19, 2021 11:55:33 AM
Attachments: [MV2021L3-0001 - City of YK - Technical Session Agenda - Public.pdf](#)

Good morning,

Attached is the agenda for the upcoming Technical Session for the City of Yellowknife's renewal Application for Water Licence MV2021L3-0003. The Technical Session is scheduled for June 1-3, in Yellowknife at the Caribou Room in the Nova Hotel, and virtually.

A finalized agenda with details for attendance logistics will be circulated next week to parties that have indicated they will attend. If you plan to attend and have not yet let me know, please contact me by end of day this Friday, May 21. Otherwise, please get in touch if you have any questions.

Thanks,

Erica

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Please note: All correspondence to the Board, including emails, letters, faxes and attachments are public documents and may be posted to the public registry.





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TECHNICAL SESSION AGENDA

City of Yellowknife (City) – Municipal Operations
MV2021L3-0003

Dates: June 1, 2 & 3, 2021
8:30 am – 12:00 pm & 1:30 pm – 4:30 pm daily

Location: In-person and Virtual

**Video Conference
Information:**

Zoom Meeting Information:

If you would like to join, please contact either Erica Janes at 867-766-7466 or ejanes@mvlwb.com or Andy Wheeler at 867-766-7467 or awheeler@mvlwb.com for participation details.

Logistics for Remote Technical Session:

- Technology does not always cooperate and run smoothly. All participants should prepare their computers, screens, microphones, camera, and phone ahead of time to ensure those devices are functioning properly, fully charged, or plugged in.
- A remote Technical Session can cause participation fatigue. Board staff appreciate participants' civility, professionalism, cooperation, communication, and collaboration during the session.
- The Zoom web browser client will download automatically when the participant starts or joins the first Zoom meeting, and is also available for manual download [here](#). Please download the web browser client **before** the Technical Session to avoid delays to us getting underway.
- If a participant is unfamiliar with Zoom, access the Zoom user tutorials [here](#) to prepare for your participation.
- If a participant only wishes to participate via teleconference or if the internet is unstable, simply call one of the dial-in numbers listed above or only participate by audio.
- Each participant should enter their display name and their respective organization when joining the Zoom meeting.
- There will be a facilitator assigned to the Technical Session who will guide the order of the presentations, turn-taking, time limits, and any need for participants to take a break. To minimize disruption to the Technical Session, please follow the facilitator's instructions on turn-taking, and only speak when the facilitator has indicated it is your turn. Each organization/participant will be given opportunity to speak.
- If a participant would like to speak or have a follow-up question, use the [Zoom group chat](#) to let the facilitator know, and the participant will be added to the speaking order.

- To minimize background noises and feedback, please always keep your microphone/headset muted when you are not speaking. Only **unmute** yourself when the facilitator has indicated it is your turn to speak.
- The representative of each organization is the liaison for all participants in that organization. Please ensure that you have provided the contact information of the representative of your organization to Board staff prior to the Technical Session getting underway (or to the facilitator at the start of the Technical Session if not known in advance).
- In the event of a disruption to the Technical Session or technological difficulties, Board staff will contact the representative of your organization by cell phone, text, or e-mail to communicate the contingency plan if necessary.
- If a participant is having technical difficulties, the participant should notify the representative of your organization. The representative should contact Board staff directly, or by using the chat option of Zoom, so that the Technical Session can be paused in order to resolve the technical issues.
- The Zoom meeting will be recorded to ensure the transcription is accurate.
- Please state your name and organization before you speak **each time** to ensure the session is accurately transcribed.
- [Screen Sharing](#) in Zoom can be used during presentations. Either the facilitator or the presenter can share the screen to display the material. Presenters should state the document name and page numbers to ensure all participants can follow along.
- Before the Technical Session, participants should download all the documents, such as presentations from the MVLWB Public Registry ([MV2021L3-0003](#)), to avoid delays to the session. This is especially important if a participant is only dialing in by phone, and not participating via video conference.
- [Breakout rooms](#) in Zoom will be available during the Technical Session for each organization to chat amongst themselves if necessary. For example, if the proponent and their consultants would like to have a discussion before responding to a question, the breakout room can be used during a recess.
- **Please do not record the Technical Session or take screen captures.**

Purpose:

This technical session is meant to provide a forum where parties can discuss their concerns regarding the applications directly with the proponent and its consultants. It is the Mackenzie Valley Land and Water Board's (the Board) hope that such a discussion, as facilitated by Board staff, will increase each party's understanding of the issues as well as the perspectives of others. In our experience, technical sessions can be useful in reducing the number of outstanding issues between parties. Although it would be helpful if some issues are resolved during the session, there is no requirements to do so; Board staff will guide questions and discussions to ensure parties have sufficient information to submit evidence that the Board can use to establish eventual water licence conditions. Discussions at the technical session may also reveal the need for further information request(s) (IR) of the proponent or other parties. The work plan for this review process includes time for parties to fulfill information requests, if required, prior to the deadline for public hearing interventions.

Please note that the technical session is not a public hearing and Board members and their legal counsel will not be participating. It is the Board's wish that the technical session be as informal as possible in order to promote discussion. Final recommendations for the water licence should be made in the formal written interventions submitted to the Board prior to the public hearing.

Agenda:

All times are approximate. The City of Yellowknife will provide short introductory presentations to help initiate discussion for each topic listed below. Participants are encouraged to have questions prepared in advance for each topic and take the opportunity to follow up on issues raised during the public review of the City's renewal Application.

Please note that the following abbreviations are used to indicate the reviewer comments in the Review Comment Table.

Abbreviation	Reviewer
DFO	Fisheries and Oceans Canada
ECCC	Environment and Climate Change Canada
ENR	GNWT Environment and Natural Resources
MVLWB	Mackenzie Valley Land and Water Board
NSMA	North Slave Métis Alliance

Agenda for Day 1 – June 1, 2021

Time	Topic
8:30 – 9:00	Join Meeting via Zoom (audio and/or video)
9:00 – 9:20	Round Table Introductions and Opening Statements (Board staff)
9:20 – 10:00	Description of Municipal Operations <ul style="list-style-type: none"> - Overview presentation by City (10-15 mins) - General questions/discussion
10:00 – 12:00 (Break is scheduled as required)	Solid Waste Management: <ul style="list-style-type: none"> • Solid Waste Disposal Facilities Operation and Maintenance Plan • Hazardous Waste Management Plan • Compost Operation and Maintenance Plan <ul style="list-style-type: none"> - City Presentation (20-30 mins) - Questions/discussion

Lunch Break

Time	Topic
Before 1:30	Join Meeting via Zoom (audio and/or video)
1:30 – 4:15 (Break is scheduled as required)	Solid Waste Disposal Facilities Interim Groundwater Monitoring Plan <ul style="list-style-type: none"> - City Presentation (10-15 mins) - Questions/discussion Solid Waste Disposal Facilities Interim Closure and Reclamation Plan <ul style="list-style-type: none"> - City Presentation (10-15 mins) - Questions/discussion
4:15 – 4:30	Final Comments – Information Request(s)
4:30	Meeting adjourned

Agenda for Day 2 – June 2, 2021

Time	Topic
8:30 – 8:45	Join Meeting via Zoom (audio and/or video)
8:45 – 9:00	Round Table Introductions and Opening Statements (Board staff)
9:00 – 12:00 (Break is scheduled as required)	Water Treatment Plant Operation and Maintenance Plan <ul style="list-style-type: none"> - City Presentation (10-15 mins) - Questions/discussion

Lunch Break

Time	Topic
Before 1:30	Join Meeting via Zoom (audio and/or video)
1:30 – 4:15 (Break is scheduled as required)	Wastewater Management: <ul style="list-style-type: none"> • Fiddler’s Lake Treatment System Management Plan • Sewage Disposal Facilities Operation and Maintenance Plan <ul style="list-style-type: none"> - City Presentation (20-30 mins) - Questions/discussion
4:15 – 4:30	Final Comments – Information Request(s)
4:30	Meeting adjourned

Agenda for Day 3 – June 3, 2021

Time	Topic
8:30 – 8:45	Join Meeting via Zoom (audio and/or video)
8:45 – 9:00	Round Table Introductions and Opening Statements (Board staff)
9:00 – 12:00 (Break is scheduled as required)	Continuation of Discussion from Day 2: Wastewater Management

Lunch Break

Time	Topic
Before 1:30	Join Meeting via Zoom (audio and/or video)
1:30 – 4:00 (Break is scheduled as required)	Stormwater Management Plan <ul style="list-style-type: none"> - City Presentation (10-15 mins) - Questions/discussion Spill Contingency Plan <ul style="list-style-type: none"> - City Presentation (10-15 mins) - Questions/discussion
4:00 – 4:30	Final Comments – Information Request(s)
4:30	Meeting adjourned