

Tulita Drilling Community Engagement Plan V.2

Plane Lake Drive Contaminant Delineation

Tulita Land Corporation Geotechnical Investigation and Combined
Environmental Site Assessment (ESA)

Fort Norman Metis Development Corporation Geotechnical Investigation
and Phase II ESA

Prepared for:

Sahtu Land and Water Board – Land Use Permit Application

Yellowknife, Northwest Territories

January 2019

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Prepared for:

Sahtu Land and Water Board Land Use Permit Application
PO Box 1
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Revision 2

January 2019

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1.0 Introduction

This Engagement Plan approximates the suggested structure and contents outlined in Mackenzie Valley Land and Water Board's Engagement and Consultation Policy (Policy) and the Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits.

The purpose of the Policy is to, "Ensure that its obligation for meaningful consultations (as set for in the land claims and applicable legislation) with all affected parties, including Aboriginal groups in the Mackenzie Valley, are met and clearly articulated. In particular, the Policy outlines:

- The requirement for proponents to initiate dialogue and engagement planning with affected parties, including particular Aboriginal organizations and groups;
- Application on consultative approaches throughout proceedings wherein affected parties contribute meaningful assessment of impacts and establishment of appropriate mitigation pursuant to the legalisation; and
- The process for assessing and ruling on, if necessary, the adequacy of Crown consultation prior to a final decision or recommendation taking into account the information gathered during engagement and consultative process.

The Guidelines provide requirements and recommendation to proponents for meeting the Board's requirements for engagement. Specifically, the Guidelines outline:

- The proponent's submission requirements for engagement prior to and during the life of the project and authorization;
- The engagement criteria against which the Board will assess adequacy of engagement;
- The recommended step by step process for successful engagement outcomes; and
- Suggested best-practices for conducting engagement.

2.0 Introduction and Project Details

Wood Environment & Infrastructure (Wood), a division of Wood Canada Limited, has developed this Engagement Plan (the Plan) for geotechnical and environmental drilling in Tulita, NT in accordance with the Mackenzie Valley Land and Water Board's Engagement and Consultation Policy (Policy) and the Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits (Guidelines).

2.1 Project Descriptions

The work in Tulita will include three projects as follows:

- Petroleum hydrocarbon (PHC) contaminant delineation in soils in Plane Lake Drive, north of the intersection with Mackenzie Drive, for the Government of the Northwest Territories (GNWT) to gain information in support of soil remediation work;
- A Phase II ESA and Geotechnical Investigation of the Fort Norman Metis Development Corporation (FNMD) property, south of the intersection of Plane Lake Drive and Mackenzie Drive, in support of a new building to be constructed there; and



- A combined Phase I and II ESA and Geotechnical Investigation of a lot being purchased by the Tulita Land Corporation (TLC), north of the existing Hamlet Office. Development options for the property have yet to be determined but it is understood buildings will be constructed there.

Wood anticipates work at the properties could occur for 5 years and will ensure the footprint left behind is acceptable to the affected Aboriginal people for their future use and to ensure the safety of local wildlife and plants.

2.2 Site Descriptions

The three projects being proposed are all separate work however they will all be conducted concurrently and are located within short distances of each other. Figure 1 indicates the overall location for all three sites while showing the location of each within. The following provides details as to the individual projects/sites:

2.2.1 Plane Lake Drive – Environmental

The site encompasses a section of land between the access point to the lot containing the Hamlet Office (from Plane Lake Drive) and the intersection of Plane Lake Drive and Mackenzie Drive. The site contains known PHC impacted soils, as was confirmed by Wood during an intrusive excavation program conducted in 2018 on behalf of the GNWT. It is believed the source of contamination is an historic pipeline once buried at the site and/or storage tanks located west of the site. The site location can be seen on Figure 1 attached to this Plan and likely comprises an area of approximately 14 m by 20 m however the extent of contamination is unknown and will be delineated as part of this drilling work. Work is anticipated to occur in the properties immediately west of Plane Lake Drive, in Plane Lake Drive, and in Mackenzie Drive. Drilling east of the roadway will not occur due to the presence of a fibre optic cable buried there.

2.2.2 Tulita Land Corporation Site – Geotechnical & Environmental

The TLC are in the process of purchasing Lot 253, Plan 4737, an approximately 3266 square meters (m²) rectangular lot located north of the Hamlet Office in Tulita (see Figure 1). While no plans have been finalized as to the development of the lot, the TLC has indicated they plan to construct buildings onsite and as such are requesting a Geotechnical Investigation of the site.

An ESA conducted by Wood in 2018 of the lot immediately south of the Hamlet Office (Lot 104, Plan 2836) indicated the potential for PHC impacts at that location (proposed new Health Centre) from the historic pipeline and/or tanks as mentioned in Section 2.2.1. Given the close proximity of Lot 253 to the Plane Lake Drive site, Wood believes that an ESA including intrusive sampling, is required at Lot 253.

2.2.3 Fort Norman Metis Development Corporation Site – Geotechnical & Environmental

The FNMDC currently have an office and storage trailer located at their site, located immediately south of the intersection of Plane Lake Drive and Mackenzie Drive (Lot 17-1, Plan 758). They have requested that Wood conduct a Geotechnical Investigation at the site to aid in the planning for a new, approximately 269 m² office building on the approximately 3210.5 m² lot.

In the fall of 2018, the FNMDC contracted Wood to conduct a Phase I ESA of the site to satisfy the requirements of a financial institution in support of securing funding for the redevelopment of the site. The results of the Phase I ESA indicated the potential for contamination to be present onsite due to its close proximity to the contamination present in Plane Lake Drive and as such a Phase II ESA is required.

2.3 Corporate Contact Information

Table 1: Wood Environment & Infrastructure Solutions Contact Information

POSITION	INFORMATION
Company (Office)	Katrina Nokleby, P.Eng. (NT, NU)
	PO Box 2245, 4920 51 st Street Yellowknife, NT X1A 3S8
	(867) 920-4140 (office); (867) 444-9576 (mobile)
	katrina.nokleby@woodplc.com
Company (Onsite)	Same as Above
Project Manager	Katrina Nokleby, P.Eng. (NT, NU)
Contractors*	To be Determined; Wood is proposing to utilize the drill rig that will be mobilized to site as part of the Great Bear River Bridge Project. Should this not be possible, Midnight Sun Drilling of Whitehorse will be contracted to bring their drill rig from Norman Wells, NT

*Additional information will be provided to the Parties relating to the Contractor/Sub-contractor as it becomes available.

2.4 Effective Date

This Plan is effective as of January 10, 2018. While this Plan is undergoing a public review, the previous version of the Plan shall take precedence and be acted in accordance with until the Board approves a subsequent Plan version.

2.5 Revisions

This Plan is a living document that will be reviewed annually, at a minimum, and prior to the start of any site activities, with additional reviews as warranted. Updates should be made to reflect changes in engagement plans and practices, new personnel and associated contact information, and to regularly update the engagement log. Table 2 presents a summary of the versions of this Plan and any revisions made; it is updated each time a revision is made to the Plan. This ensures stakeholders have the most current copy of the Plan.

Table 2: Version and Revision History

VERSION #	DATE	SECTIONS/PAGES REVISED	SUMMARY OF CHANGES/COMMENTS
V.1	10 Jan 2019	N/A	First Submission
V.2	14 Jan 2019	Cover pages, pp 2, 3, 4, 5, Appendix A	Updated: Fort Norman Land Corp (FNL) to Tulita Land Corp (TLC) ; Updated Fort Norman Metis (FNM) to Fort Norman Metis Development Corporation (FNMDC) updated Table 2; updated Table 3 and Appendix A (erroneous contact info)



2.6 Recipients

Table 3 identifies who the most recent version of this plan has been distributed to:

Table 3: Recipients of this Version of the Plan

ORGANIZATION	CONTACT
CanNor NWT Region	Paradis, Adrian
Conoco Phillips	Belland, Darlene
Deline Got'ine Government	Little, David
Environment and Climate Change Canada	Environment Canada, EA
Fisheries and Oceans Canada	Fisheries Protection Program, Triage Group
Fisheries and Oceans Canada	Taylor, Jessica
Fort Norman Metis Nation Local #60 Land Corporation	McPherson, Rose Ann
Fort Norman Metis Nation Local #60 Land Corporation	Hardy, Rick
Tulita Renewable Resources Council	
Forward Mining	Mauchan, Jason
GNWT - ECE	Mackay, Glen
GNWT - ECE	Smethurst, Naomi
GNWT - ENR	GNWT, Central Email
GNWT - ENR	Richea, Nathen
GNWT - ENR	Clancy, Patrick
GNWT - ENR - Sahtu Region	Goose, Erin
GNWT - ENR - Sahtu Region	Walker, Jeff
GNWT - ENR - Sahtu Region	McDonald, Laurel
GNWT - Health	Department of Health
GNWT - INF	Campbell, Alexis
GNWT - INF	Acorn, Joe
GNWT - INF	Posynick, Jon
GNWT - INF	Rozestraten, Katie
GNWT - INF	Oldfield, Nathalie
GNWT - INF	Niven, Stuart
GNWT - ITI	Strand, Pamela
GNWT - ITI	Fast, Peter
GNWT - Lands	Baetz, Conrad
GNWT - Lands	Seale, Lorraine
GNWT - Lands	Mercredi, Paul
GNWT - Lands - Sahtu Region	Gillingham, Johnathan
GNWT - Lands - Sahtu Region	Gillingham, Jonathan
GNWT - Lands - Sahtu Region	Deschene, Stephen
GNWT - Lands - Sahtu Region	Bremner, Trevor
GNWT - MACA	Arshad, Iqbal
GNWT - MACA	Lee, Olivia
Hamlet of Tulita	Tomzynski, Tim
INAC - CARD	Hilman-Barnes, Kate
INAC - NWT Inspectors	Morton, Tim
INAC - Yellowknife	Pawley, Kim
Mackenzie Valley Environmental Impact Review Board	MVEIRB, Generic



ORGANIZATION	CONTACT
MVLWB	Potten, Jen
National Energy Board	Notifications, COGOA
Norman Wells Land Corporation	Hodgson, Sherry
Norman Wells Renewable Resources Council	Ruby McDonald
NWT- OROGO	Fulford, James
Sahtu Health and Social Services	Gionet, Mireille
Sahtu Land Use Planning Board	Harding, Melanie
Sahtu Renewable Resource Board	Director SRRB, Executive
Sahtu Secretariat Incorporated	McNeely, Charles
Sahtu Secretariat Incorporated	Modeste, Orlena
SLWB	Bergsma, Bonnie
SLWB	Grandjambe, Jenna
Town of Norman Wells	Flynn, Darren, SAO
Town of Norman Wells	Clerk, Town of Norman Wells
Tulita Band Council	Andrew, Frank
Tulita District Land Corp.	Tulita District Land Corp, District Land Corp
Tulita Land Corporation	Tulita Land Corp, Land Corporation
Tulita Land Corporation	Doctor, Lorraine
Tulita Land Corporation	Tulita Land Corporation, President
WLWB	Elsasser, Sarah

2.7 Copies of Current Version of the Plan

Copies of the most current version of this Plan are available onsite at all times at the following locations:

- Wood Personnel (Katrina Nokleby, P.Eng.)

Additional copies of the Plan can be obtained by contacting Wood Environment & Infrastructure Solutions directly.

3.0 Engagement Strategy

The purpose of this Plan is to provide a formal written framework on how Wood will communicate with and reach out to potentially affected parties throughout the various phases of the development of these specific Projects. Wood recognizes the political, social, environmental, and economic landscape of the North and acknowledges that this Project is located on the traditional lands of Aboriginal peoples. Wood considers the Plan to be a living document, meaning that it will evolve and be updated as site activities progress, change, or advance towards further development.

Further engagement will be conducted if Wood needs to apply to or request the following items from the Land and Water Board: amendments, modifications, extensions, renewals, storage authorizations, or assignments. Wood recognizes that the benefits of engaging are long-term and are an investment in achieving our vision of being a responsible and welcome member of the communities in which we operate.

This Plan will help Wood do a better job because it provides a means to share ideas, plans, and values while receiving input from affected parties about potential concerns and mitigations.



Once affected parties were selected as further described in Section 3 below, the following steps were taken to develop Wood’s overall engagement strategy:



4.0 Affected Parties

For this Project, Wood has identified several Aboriginal governments and organizations as affected parties. Additional organizations have been identified which have a potential, indirect, or more general interests in the Project. These parties and organizations include:

- Aboriginal governments and organizations;
- Government Departments;
- Agencies;
- Boards;
- Local associations;
- Communities;
- Other companies conducting activities nearby;
- Nearby lease holders; and
- Specific members of the general public.

Contact information for each can be found in Appendix A (attached). This information is subject to change based on updated information that may be received from the affected party.

5.0 Goals of Engagement

In assessing the current stage of the Projects, Wood identified three engagement goals:

Table 4: Engagement Goals

ENGAGEMENT GOALS		COMMITMENT TO THE PUBLIC
1. Inform, provide information	<ul style="list-style-type: none"> • Notify affected parties of any issues and Project decisions. • Assist affected parties in understanding the Projects and any issues that may arise. • Prepare affected parties for more intensive forms of engagement should the projects change or advance. 	<ul style="list-style-type: none"> • Keep the public informed. • Proactive, timely communication. • Help affected parties understand the complexities of issues.



ENGAGEMENT GOALS		COMMITMENT TO THE PUBLIC
2. Listen to affected parties and solicit their feedback	<ul style="list-style-type: none"> Understand the needs and priorities of the affected parties so that decisions can be made with these needs and priorities in mind. Build cooperative and inclusive relationships. 	<ul style="list-style-type: none"> Acknowledge when and how public input influenced decisions. Understand views, concerns, interests, and expectations.
3. Involve	<ul style="list-style-type: none"> Work directly with affected parties to ensure that aspirations are consistently understood and considered. 	<ul style="list-style-type: none"> Acknowledge when and how concerns and aspirations are reflected in the design of the Projects.

6.0 Engagement Triggers and Methods

Wood has defined engagement triggers at key milestones in for these projects, as they relate to project activities authorized under a land use permit and/or water licence. Engagement may be conducted as written notification, a face to face meeting, or a community public meeting, once consideration is given to the following guiding principles, as recommended by the Sahtu Land and Water Board (SLWB) and the Mackenzie Valley Land and Water Board:

- The nature and scope of engagement efforts should reflect the magnitude and complexity of the Projects;
- Both the affected parties and/or Proponent can run the risk of “consultation fatigue” from too many or inappropriate engagements. Engagement methods and schedules must, by mutual agreement, be reasonable and sustainable for both Proponents and affected parties; and
- The nature of the Engagement methods and frequency of engagement will change through time as affected parties and Proponents gain trust and the Projects develop. The Engagement Plan should be reviewed as the relationship of the affected parties and Proponent and/or the Projects reach mutually determined milestones.

The following table outlines Wood’s triggers, methods, and outcomes of engagement for these Projects. At each stage of engagement, an Engagement Log will be completed and will be submitted to the Sahtu Land and Water Board with the request from Wood. A templated Engagement Log is provided in Appendix B of this document. The Engagement Log is submitted as a separate document from the Plan however, both documents work together. An Engagement Log will be complete for each trigger outlined below:

Table 5: Triggers for Engagement

TRIGGER	PURPOSE	ORGANIZATION	FORMAT	INFORMATION RECORDED
Submission of Land Use Permit or Water Licence Applications	Application to SLWB	SLWB; See Appendix A	Email	Application will become public knowledge; Engagement Log
Annual work plan summarizing the upcoming years planned activities	Inform organizations	See Appendix A	Email/Letter	Email; Engagement Log
Pre-submission of requested changes to management plans: <ul style="list-style-type: none"> Spill Contingency Plan Waste Management Plan Engagement Plan 	Inform parties of requested changes; allow for concerns to be met	See Appendix A	Letter/face to face meetings	Email and engagement records; Engagement Log



TRIGGER	PURPOSE	ORGANIZATION	FORMAT	INFORMATION RECORDED
Submission of updated and revised management plans: <ul style="list-style-type: none"> • Spill Contingency Plan • Waste Management Plan • Engagement Plan 	Disseminate the updated Plan	SLWB; See Appendix A	Email/Letter with plan (electronic or paper format)	Email/Regular mail; Engagement Log
Prior to commencement of seasonal activities	Inform organizations	See Appendix A	Email/Phone call/Letter	Email; Engagement Log
A minimum of once during each active field programs	Inform organizations	See Appendix A	Email/Phone call/Letter	Email and engagement records; Engagement Log
Notification of any spills or unauthorized discharges as outlined in the Spill Contingency Plan	Disseminate information to affected parties	See Appendix A	Email/Phone call/Letter	Email and engagement records; Engagement Log
New land disturbance that has not yet been assessed for archaeological potential	Disseminate Archeological Impact Assessment submission	See Appendix A	Summary Report	Email; Engagement Log
Changes to initial operation plans	Notification of proposed changes; allow for concerns to be met	SLWB; See Appendix A	Email/Phone call/Letter	Email and engagement records; Engagement Log
New activities that were not included in the Land Use Permit or Water Licence	Notification of proposed changes to plans that have not previously been discussed	SLWB; See Appendix A	Email/Phone call/Letter	Email and engagement records; Engagement Log
Completion of any baseline reports	Dissemination of baseline environmental monitoring	SLWB; See Appendix A	Email/Letter report(s) (electronic or paper format)	Email/Regular mail; Engagement Log
At completion of seasonal activities	Inform organizations	See Appendix A	Letter	Email; Engagement Log
Pre-submission of land use permit or water licence applications: <ul style="list-style-type: none"> • Amendments • Modifications • Extensions • Renewals • Storage authorizations • Assignments 	To inform parties of renewal applications to allow for community concerns to be met	SLWB; See Appendix A	Email/Phone call/Letter	Email; Engagement Log
Material information from the proponent regarding the project	Dissemination of information to affected parties	See Appendix A	Email/Phone call/Letter	Email and engagement records; Engagement Log



7.0 Follow-Up Reporting

During engagement activities, Wood will track comments, concerns or inputs, received relating to a permitted or licensed activity and will provide a summary as detailed in Section 5 above. In order to process comments, concerns and input throughout the engagement process, Wood will endeavor to respond in a timely manner, respecting the nature of the input.

Reporting on an engagement after it has been completed is an important step in the engagement process as it ensures that those involved see their input was received, understood, and valued. All Engagement Logs will acknowledge those that participated and will provide an accurate record of the engagement process, and how final decisions were reached.

8.0 Communicating the Plan

Communicating the Engagement Plan is an important element to the success of the engagement process. Affected parties need to be aware who they can contact in the event they are seeking information or clarification on a project related matter. While Wood intends to use engagement methods already familiar to them, we do recognize that not all potentially affected parties are the same and that what might work for one particular group or individual may not be the best method of engagement for another. Wood is open to applying methods that work best for a particular situation and affected party. Keeping that line of communication open will build a rapport and establish a trust.

9.0 Implementing the Plan

For Wood this reduces the uncertainty in approaches, application of methods, and expectations for both the affected parties and the Proponent. This version of the Engagement Plan incorporates the thinking and guidelines of the MVLWB's best practices and represents a "forward looking document" that will be implemented according to the recommend workplan and schedule.

10.0 Plan Review

It is important that engagement efforts be monitored and where a method does not appear to be effective or when the scope of importance of an issue changes, it will be necessary to modify the Engagement Plan. Evaluating the effectiveness of the engagement process is a fundamental part of the Engagement Plan as it is important to understand what was done well and what could be improved upon moving forward. Wood and the affected parties will assess the effectiveness of its engagement efforts over the course of time and will make necessary changes on a case by case basis. Any revisions to the Engagement Plan will be forwarded to the SLWB.



Appendix A
Affected Parties



Appendix A – Affected Parties

ORGANIZATION	NAME	CONTACT EMAIL
CanNor NWT Region	Paradis, Adrian	adrian.paradis@canada.ca
Conoco Phillips	Belland, Darlene	Darlene.Belland@conocophillips.com
Deline Got'ine Government	Little, David	david.little@gov.deline.ca
Environment and Climate Change Canada	Environment Canada, EA	ec.ea.nwt.ec@canada.ca
Fisheries and Oceans Canada	Fisheries Protection Program, Triage Group	fisheriesprotection@dfo-mpo.gc.ca
Fisheries and Oceans Canada	Taylor, Jessica	jessica.taylor@dfo-mpo.gc.ca
Fort Norman Metis Nation Local #60 Land Corporation	McPherson, Rose Ann	exec_dir@fnmlc.ca
Fort Norman Metis Nation Local #60 Land Corporation	Hardy, Rick	president@fnmlc.ca
Fort Norman Renewable Resources Council	Resources Council, Tulita Renewable	trrc@northwestel.net
Forward Mining	Mauchan, Jason	info@forwardmining.ca
GNWT - ECE	Mackay, Glen	Glen_Mackay@gov.nt.ca
GNWT - ECE	Smethurst, Naomi	naomi_smethurst@gov.nt.ca
GNWT - ENR	GNWT, Central Email	gnwt_ea@gov.nt.ca
GNWT - ENR	Richea, Nathen	Nathen_Richea@gov.nt.ca
GNWT - ENR	Clancy, Patrick	patrick_clancy@gov.nt.ca
GNWT - ENR - Sahtu Region	Goose, Erin	Erin_Goose@gov.nt.ca
GNWT - ENR - Sahtu Region	Walker, Jeff	jeff_walker@gov.nt.ca
GNWT - ENR - Sahtu Region	McDonald, Laurel	Laurel_McDonald@gov.nt.ca
GNWT - Health	Department of Health	Environmental_health@gov.nt.ca
GNWT - INF	Campbell, Alexis	Alexis_Campbell@gov.nt.ca
GNWT - INF	Acorn, Joe	Joe_Acorn@gov.nt.ca
GNWT - INF	Posynick, Jon	Jon_Posynick@gov.nt.ca
GNWT - INF	Rozestraten, Katie	katie_rozestraten@gov.nt.ca
GNWT - INF	Oldfield, Nathalie	nathalie_oldfield@gov.nt.ca
GNWT - INF	Niven, Stuart	stu_niven@gov.nt.ca
GNWT - ITI	Strand, Pamela	Pamela_Strand@gov.nt.ca
GNWT - ITI	Fast, Peter	Peter_Fast@gov.nt.ca
GNWT - Lands	Baetz, Conrad	Conrad_Baetz@gov.nt.ca
GNWT - Lands	Seale, Lorraine	Lorraine_Seale@gov.nt.ca
GNWT - Lands	Mercredi, Paul	Paul_Mercredi@gov.nt.ca
GNWT - Lands - Sahtu Region	Gillingham, Johnathan	jonathan_gillingham@gov.nt.ca
GNWT - Lands - Sahtu Region	Deschene, Stephen	Stephen_Deschene@gov.nt.ca
GNWT - Lands - Sahtu Region	Bremner, Trevor	Trevor_Bremner@gov.nt.ca
GNWT - MACA	Arshad, Iqbal	Iqbal_Arshad@gov.nt.ca
GNWT - MACA	Lee, Olivia	Olivia_Lee@gov.nt.ca
Hamlet of Tulita	Tomzynski, Tim	sao@hamleoftulita.ca
INAC - CARD	Hilman-Barnes, Kate	kate.hilman-barnes@canada.ca
INAC - NWT Inspectors	Morton, Tim	tim.morton@canada.ca



ORGANIZATION	NAME	CONTACT EMAIL
INAC - Yellowknife	Pawley, Kim	kim.pawley@canada.ca
Mackenzie Valley Environmental Impact Review Board (MVEIRB)	MVEIRB, Generic	preliminaryscreening@reviewboard.ca
MVLWB	Potten, Jen	jpotten@mvlwb.com
National Energy Board	Notifications, COGOA	cogoa.notifications@neb-one.gc.ca
Norman Wells Land Corporation	Hodgson, Sherry	coo@nwlc.ca
Norman Wells Renewable Resources Council	McDonald, Ruby	nwrcc@nwlc.ca
NWT- OROGO	Fulford, James	james_fulford@gov.nt.ca
Sahtu Health and Social Services	Gionet, Mireille	Mireille_Gionet@gov.nt.ca
Sahtu Land Use Planning Board	Harding, Melanie	exec_director@sahtulanduseplan.org
Sahtu Renewable Resource Board	Director SRRB, Executive	director@srrb.nt.ca
Sahtu Secretariat Incorporated	McNeely, Charles	charles_mcneely@hotmail.com
Sahtu Secretariat Incorporated	Modeste, Orlena	ssi.ed@sahtu.ca
SLWB	Bergsma, Bonnie	bonnie.bergsma@slwb.com
SLWB	Grandjambe, Jenna	jenna.grandjambe@slwb.com
Town of Norman Wells	Flynn, Darren	senioradministrativeofficer@normanwells.com
Town of Norman Wells	Clerk, Town of Norman Wells	townclerk@normanwells.com
Tulita Band Council	Andrew, Frank	tdbchief@live.ca
Tulita District Land Corporation	Tulita District Land Corp	district@allstream.net
Tulita Land Corporation	Tulita Land Corporation	assistant@tulitalandcorp.ca
Tulita Land Corporation ED	Doctor, Lorraine	lorraine.doctor@tulitalandcorp.ca
Tulita Land Corporation	Tulita Land Corporation, President	president@tulitalandcorp.ca
WLWB	Elsasser, Sarah	selsasser@wlwb.ca



Tulita Drilling Land Use Permit Application - Engagement Log

Version 1: 21-01-2019

Date	Time	Affected Party Contact	Organization	Methods	Discussion	Resolution	Notes
12-Jan-19	17:38	All Affected Parties (Table 3 and App A of the Engagement Plan)	All Affected Parties (Table 3 and App A of the Engagement Plan)	Email distribution	Distribution of Version 1 of the Engagement Plan to all affected parties	N/A	Purpose was to solicit feedback from the Affected Parties regarding the planned work in Tulita. Comments were requested back by 17 January 2019.
13-Jan-19	14:30	Richard Hardy	Fort Norman Metis Development Corporation (FNMDC)	Replied all to original email to Affected Parties	Mr Hardy indicated that the FNMDC did not need an LUP for the drilling work at their site	Subsequent emails and phone conversations with Mr Hardy showing him that in fact the work does need an LUP. Issue was resolved and work continued on LUP application	
14-Jan-19	~14:30	Ruby McDonald	Norman Wells Renewable Resources Council	Telephone call from affected party to Katrina Nokleby, Wood E&IS	Ms McDonald indicated that the Tulita Land Corporation was erroneously identified as the Fort Norman Land Corporation	Fixed in Version 2 of the Engagement Plan (including noting changes in Revision Table (Table 2)); reissued Version 2 to all Affected Parties	Norman Wells Land Corp contact: Sherry Hodgson; Norman Wells Renewable Resource Council: Ruby McDonald; Patricia Kyle replaced with Mireille Gionet, Sahtu HSS; Tulita SAO changed to Tim Tomzynski (error in App A only); SAO of Norman Wells now Darren Flynn; Tulita Land Corporation ED is now Lorraine Doctor.
15-Jan-19	15:53	All Affected Parties (Table 3 and App A of Version 2 of the Engagement Plan)	All Affected Parties (Table 3 and App A of Version 2 of the Engagement Plan)	Email distribution	Version 2 of the Engagement Plan was issued to all Affected Parties (with updated contacts and their info as per Ms McDonald's recommendations)	N/A	
22-Jan-19	10:20	Bonnie Bergsma, Ash Varghese	Sahtu Land and Water Board	Email Submission	Submission of the LUP application	N/A	