



**Mackenzie Valley Land and Water Board**  
**7th Floor - 4910 50th Avenue**  
**P.O. Box 2130**  
**YELLOWKNIFE NT X1A 2P6**  
**Phone (867) 669-0506**  
**FAX (867) 873-6610**

October 6, 2014

File: MV2014Q0025

Mr. Ronal Schaub  
Rowe's Construction  
25 Studney Drive  
HAY RIVER, NT X0E0R6

Email: admin@rowes.ca

Dear Mr. Schaub:

#### **Incomplete Application - Quarrying, Highway 6**

The Mackenzie Valley Land and Water Board (MVLWB or the Board) received your application for Land Use Permit MV2014Q0019 on July 9, 2014. MVLWB staff has determined that there is insufficient information to conduct a preliminary screening in accordance with paragraph 22(1)(a) of the Mackenzie Valley Land Use Regulations (MVLUR). Please submit the following information so MVLWB staff can consider the application complete and forward it for review:

1. A forward-looking Engagement Plan that describes when, what and how engagement will occur with the affected parties throughout the life of the project.
2. An Engagement Log that tracks engagement activities. Information on developing an Engagement Plan, Engagement Log and templates that may be useful to you can be found on our website:  
<http://mvlwb.com/sites/default/files/documents/wg/MVLWB%20Engagement%20Guidelines%20for%20Holders%20of%20LUPs%20and%20WLs%20-%20Jun%2013.pdf>
3. Please provide correspondence that the Town of Hay River is going to be accepting the waste which is produced by Rowe's Construction also that they are authorized to accept the waste produced by Rowe's Construction.
4. Please update the Spill Contingency Plan to include the following:
  - An outline of the company's training program, including a description of training materials and simulation exercises. The training program should ensure that employees understand the procedures in the action plan, the hazards of the materials, where to find response equipment and how to



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operate it, and how to obtain off-site resources. Copies of training materials are not required in the plan but should be referenced;

- A training schedule, indicating when training has occurred and future training dates;
- A commitment to notify Inspectors and other relevant regulators of planned upcoming mock spill exercises so that regulators have the option of observing the on-site exercise;
- A description of the record keeping procedures that will document which employees have received training and when; and
- Records of recent employee training (e.g. personnel sign-off sheets).

For further information, please refer to "Guide For Completing Land Use Permit Applications to the Mackenzie Valley Land and Water Board" available on our website at [www.mvlwb.ca/mv](http://www.mvlwb.ca/mv) under "Forms and Guides".

Upon receipt of this information, MVLWB staff will process the application and the review period will begin. If you need further clarification, please contact me at (867) 766-7464 or email [tyree@mvlwb.com](mailto:tyree@mvlwb.com).

Yours sincerely,

A handwritten signature in black ink that reads "Tyree Mullaney".

Tyree Mullaney  
Regulatory Officer

Copied to: Norman McCowan, South Slave Region, Department of Lands, GNWT  
Charlene Coe, Department of Lands, GNWT