



**Mackenzie Valley Land and Water Board**  
**7th Floor - 4922 48th Street**  
**P.O. Box 2130**  
**YELLOWKNIFE NT X1A 2P6**  
**Phone (867) 669-0506**  
**FAX (867) 873-6610**

December 24, 2015

File: MV2015Q0022

Ms. Trudie Walsh  
Rowe's Construction  
25 Studney Drive  
HAY RIVER NT X0E 0R6

Email: TWALSH@ROWES.CA

Dear Ms. Walsh:

**Land Use Permit Application – Incomplete**  
**Quarry Operation - Hwy #1 km 191.6**

The Mackenzie Valley Land and Water Board (MVLWB or the Board) received your Application dated December 21, 2015 for a Land Use Permit on December 22, 2015. Your Application has been reviewed and found to be lacking sufficient information to conduct a preliminary screening as per paragraph 22(1)(a) of the Mackenzie Valley Land Use Regulations (MVLUR). In order for this Application to be considered complete and forwarded for review, the following information must be submitted to our office:

1. Engagement Log, in the application it is identified that a follow up call will be completed. Please complete the follow up calls and update the Engagement Log to reflect accordingly.
2. Board staff encourage you to use the attached worksheet to calculate and provide a closure and reclamation cost estimate for the activities described in your application.

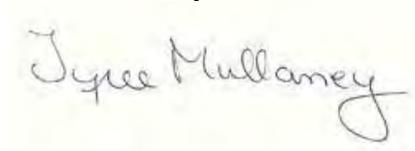
Board staff would like to extend an offer to you to further discuss the information requirements at your convenience.

Upon receipt of this information, the Application will be reviewed in accordance with the *Mackenzie Valley Resource Management Act*. For further assistance, please refer to "Guide To Completing Land Use Permit Applications to the Mackenzie Valley Land and Water Board" available on our website at [www.mvlwb.com](http://www.mvlwb.com) under "Apply for Permit/Licence" and "Forms and Guides".

If this supplementary information is not provided within ninety (90) days, then it shall be assumed that you do not wish to continue with the processing of this Application, and the Application will be returned to you as per Section 25 of the MVLUR. Any land use fees that have been paid with submission of the Application will be refunded to you by the Department of Aboriginal Affairs and Northern Development Canada.

If you have any questions or concerns, please contact me at (867) 766-7464 or email [tyree@mvlwb.com](mailto:tyree@mvlwb.com).

Yours sincerely,

A handwritten signature in black ink on a light yellow background. The signature reads "Tyree Mullaney" in a cursive script.

Tyree Mullaney  
Regulatory Officer

Attachments:

- [Security Worksheet]

### Check List for Completeness

1. Address of Applicant: Is the address correct, do they include phone numbers and fax numbers?
2. Address of Head Office: Is the address correct, do they include phone numbers and fax numbers?
3. Total Number of Persons on Site: do they list a total number of persons on site, total person days?
4. Eligibility of Applicant: have they checked the correct box?
5. Summary of Camp: do they provide a detailed summary of the camp?
6. Camp Set up Description: do they provide a detailed drawing of the camp set up/lay out?
7. Water Use for Camp & Operation: do they provide the amount of water to be used for the camp/operation; do they provide information as to the source of the water withdrawal?
8. Impacts/Mitigation of Water: do they provide the impacts and mitigation measures that will be taken in regards to water?
9. Impacts/Mitigation of Land: do they provide the impacts and mitigation measures that will be taken in regards to land?
10. Impacts/Mitigation of Vegetation: do they provide the impacts and mitigation measures that will be taken in regards to vegetation?
11. Impacts/Mitigation of Wildlife: do they provide the impacts and the mitigation measures that will be taken in regards to wildlife?
12. Proposed Restoration Plans: do they provide the proposed restoration plans; are there any errors?
13. Other Rights, Licences/Permits: do they provide a copy of the other rights, licences/permits?
14. Description of Road and Access: do they provide detailed information in regards to the construction, location and decommissioning of the road or access?
15. Disposal Method of Garbage: do they provide information in regards to the methods of disposal for garbage?
16. Disposal Method of Sewage: do they provide information in regards to the method of sewage disposal?
17. Disposal Method of Brush/Trees: do they provide information in regards to the method of brush/tree disposal?
18. Disposal Method of Overburden: do they provide information in regards to the method of overburden disposal; will they save soil, what will they do with the soil?
19. List of Equipment & Size: do they provide a list of equipment (total number of each type) and a weight of each piece?

20. List of Fuel, Type, Size and Amount: do they provide the type of fuel, amount of fuel, size of storage containers, and location for each type of fuel?
21. Spill Contingency Plan: do they supply a Spill Contingency Plan; are the contact numbers correct, do they include all the contact numbers
22. Emergency Response Plan: do they supply an Emergency Response Plan; are all the contact numbers listed, are the contact numbers correct?
23. Method of Fuel Transfer: do they describe how fuel will be transferred from containers to the equipment?
24. Period of Operation: do they indicate the length of permit, are the dates correct?
25. Location of Activities: do they indicate in latitude and longitude the area of the activity; are the coordinates correct?
26. Maps: have adequate maps been provided, are the maps easy to read, do they include the legend?
27. Consultation/Public Involvement: have they provided meeting notes, dates, advertisements, list of attendees, topics covered, copy of the presentation, and action items that have been requested?
28. Traditional Environmental Knowledge: has TEK been provided, does it include information from the families, clans or individuals that use/d the area; have maps been provided to indicate trails, migration routes, burial sites, sensitive areas, medicinal vegetation areas, harvest areas, camp sites, traditional boundaries, list of people talked to, dates of meetings and questions asked?
29. Access Agreement: has an access agreement been supplied, is it signed by all parties involved?
30. Signature on Application: has the application been signed and dated?
31. Fees: have the fees been submitted, are the fees correct?
32. Additional Copies: have the additional copies been supplied, is there enough of the additional copies for distribution?

Item	Sufficient	Not Sufficient	Not Applicable
1) Address of Applicant			
2) Head Office Address			
3) Total Number of Persons On Site			
4) Eligibility of Applicant			
5) Summary of Camp			
6) Camp Set up Description			
7) Water Use for Camp & Operation			
8) Impacts/Mitigation of Water			
9) Impacts/Mitigation of Land			
10) Impacts/Mitigation of Vegetation			
11) Impacts/Mitigation of Wildlife			
12) Proposed Restoration Plans			
13) Other Rights, Licences, Permits ...			
14) Description of Road and Access			
15) Disposal Method of Garbage			
16) Disposal Method of Sewage			
17) Disposal Method of Brush/ Trees			
18) Disposal Method of Overburden			
19) List of Equipment & Size			
20) List of Fuel, Type, Size & Amount			
21) Spill Contingency Plan			
22) Emergency Response Plan			
23) Method of Fuel Transfer			
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26) Maps			
27) Consultation			
28) Traditional Environmental Knowledge			
29) Access Agreement			
30) Signature on Application			
31) Fees			
32) Additional Copies			