



# Attachment A-7

## Pre Submission Engagement Record

## Attachment A - 7 - Pre-Submission Engagement Record (Summary and Log) Template<sup>13</sup>

<sup>13</sup> A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).

### Pre-Submission Engagement Summary

**Name of Proponent: Imperial Oil**

**Name of Affected Party: Jean Marie River First Nation - Ttsets'e'hke'deli First Nation**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Chief Stanley Sanguéz Brad Morrissey (SAO)	July 14, 2021	Email	Provided project notification letter for upcoming abandonment scope.	Request for feedback and meeting to review scope of work and engagement plan.  (meeting held July 27, 2021)	
Chief Stanley Sanguéz	July 14, 2021	Email (cc'd as a member of the Dehcho First Nation)	Provided project notification letter for upcoming abandonment scope.	Request for feedback and meeting to review scope of work and engagement plan.	
Chief Stanley Sanguéz Brad Morrissey (SAO)	July 27, 2021	Meeting via Conference Call	Provided a review of details of the project and engagement plan throughout the duration of the project.  Chief Sanguéz communicated that there are no concerns with	Imperial to follow up with the next update in October, 2021 on the status of the OA authorization post submission to OROGO. Imperial	(To be completed in October, 2021)

			progressing the plans to submit the OA application as provided in high level details in the July 14, 2021 notification letter. Chief Sanguez provided some guidance regarding camp locations and interest in local employment. Further engagement was discussed to take place post OA submission to happen in October, 2021, prior to startup of construction in November, 2021 and during post-abandonment monitoring in April, 2021. Chief Sanguez was agreeable to this schedule and Imperial ensured that any questions or concerns can be taken at any time.	committed to take any questions or concerns at any time.	
Brad Morrissey (SAO)	July / August, 2021	Emails	Inquired about access road utility / power lines and community contact person.	None	None
Brad Morrissey (SAO)	August 27, 2021	Email	Request to meet August 30 or 31 to discuss survey/scouting visit to site for the week of September 20, 2021 and request feedback on a potential local guide accompany Imperial team.	(meeting held September 1, 2021)	None
Chief Stanley Sanguez Brad Morrissey (SAO)	September 1, 2021	Meeting via Zoom Virtual Call	Chief Sanguez affirmed his position that JMRFN would like to be included in any potential local employment and benefits to community. Chief Sanguez added that they would like to see inclusion of Rowe's	Imperial responded that an update of contracting would be provided once plans have been progressed. Brad mentioned he would	Action items to be completed as execution plans progress and identified in issues resolved.

		<p>Construction as they previously have had working relationship with this company that includes local hires.</p> <p>JMRFN requested a requirement for local content to be included in project execution.</p> <p>Imperial informed that the scouting site visit is planned for the week of September 27<sup>th</sup> with 2 Imperial representatives on route to site via vehicle transportation and 1 via helicopter fly in plus a wildlife monitor.</p> <p>JMRFN informed that there are concerns that if Covid virus arrives in Jean Marie River it would potentially spread very rapidly. Imperial thanked JMRFN for this information.</p> <p>Imperial requested to know if JMRFN would like to provide a guide during the September, 2021 site visit. JMRFN responded that they would like to provide one. Imperial and JMRFN agreed that Imperial would provide the wildlife monitor due to internal safety requirements.</p>	<p>call Owen at Rowe's Construction to see how community members can be incorporated into the execution work.</p> <p>Imperial to relay request to the project team to understand how local content may be accommodated in project execution.</p> <p>Imperial thanked JMRFN for their comment of concern regarding potential Covid virus spread. Imperial added that they adhere to all territorial health guidelines.</p> <p>JMRFN to provide a guide to accommodate the September, 2021 site visit.</p> <p>Imperial to provide updates to JMRFN for the scouting site visit scheduled September, 2021.</p>	
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			<p>JMRFN request that updates to the scouting site visit for September be provided as they progress.</p> <p>Imperial requested to know if JMRFN withdraws any water from the Jean Marie River. JMRFN responded that they do not have any intake for water use and use the Mackenzie River further away from the community. Suggested that Imperial use the Mackenzie River if Imperial determines the Jean Marie River is not suitable.</p> <p>JMRFN requested the location of the proposed access road, informed Imperial that the Jean Marie access road has km signs to reference.</p>	<p>JMRFN have no concerns for Imperial program to use water from the Jean Marie River.</p> <p>Imperial to provide location of proposed access road in reference to the km signs.</p>	
Brad Morrissey (SAO)	September 1, 2021	Email	JMRFN confirm no edits to meeting notes provided by Imperial for July 27, 2021 meeting held.	None	None
Chief Stanley Sanguetz	September 7, 2021	Email (cc'd as a member of the Dehcho First Nation)	Provided project notification letter for upcoming abandonment scope.	Request for confirmation from Grand Chief Kenneth Cayen receipt of notification letter provided July 14, 2021.	
Brad Morrissey (SAO)	September 7, 2021	Email	Imperial provided draft meeting notes for review by	(awaiting response from JMRFN and	None

			JMRFN and edits / finalization of notes.	request response by September 10, 2021)	
Chief Stanley Sanguiez Brad Morrissey (SAO)	September 9, 2021	Email	Imperial provided MVLWB Attachment A – 7 & 8 for representative signature of Affected Party.	(awaiting response from JMRFN)	None

**Name of Affected Party: Dehcho First Nations - Tthets'e'hke'deli First Nation (Jean Marie River), Deh Gah Got'ie First Nation (Fort Providence), , ka'a'gee Tu First Nation (Kakisa Lake), Liidlil Kue First Nation (Fort Simpson), Pehdzeh Ki First Nation (Wrigley), Sambaa K'e First Nation (Trout Lake), West Point First Nation (West Point), Fort Providence Metis Council (Fort Providence), Fort Simpson Metis (Fort Simpson)**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Grand Chief Kenneth Cayen Cc: Chief Stanley Sanguiez, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo, Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson	July 14, 2021	Email	Provided project notification letter for upcoming abandonment scope.	Request for feedback and meeting to review scope of work and engagement plan.  (no response - delivery receipt received to all recipients and read receipt received from <a href="mailto:reception@wpfn.ca">reception@wpfn.ca</a> on July 14, 2021)	None
Grand Chief Kenneth Cayen, Cc: Chief Stanley Sanguiez, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo,	September 7, 2021	Email	Provided project notification letter for upcoming abandonment scope.	Request for confirmation from Grand Chief Kenneth Cayen receipt of notification letter provided July 14, 2021.  (no response - delivery receipt received to all	None

Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson				recipients and read receipt received from Liidlii Kue First Nation – Fort Simpson on September 7, 2021)	
Grand Chief Kenneth Cayen, Cc: Chief Stanley Sanguiez, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo, Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson	September 9, 2021	Email	Imperial provided MVLWB Attachment 7 & 8 for representative signature of Affected Party.	(awaiting response from Grand Chief Kenneth Cayen of DFN)	None

<sup>13</sup> A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).



## Pre-Submission Engagement Log

Date	Attendees <sup>15</sup>	Engagement Activity Type	Issue(s) Raised by Affected Party	Recommendation from Affected Party	Proponent Response to issue - indicate if issue(s) was resolved or	Information materials provided to Affected Party (Y/N) <sup>16</sup>	Written correspondence, meeting notes, and/ or minutes (Y/N) <sup>17</sup>
July 14, 2021	Chief Stanley Sanguéz Brad Morrissey (SAO)	Email	None	Accepted meeting request for July 27, 2021.	Agreed	Provided notification letter of abandonment scope and request to meet.	Letter & Consultation Log
July 14, 2021	Grand Chief Kenneth Cayen Cc: Chief Stanley Sanguéz, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo, Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson	Email	No response			Provided notification letter of abandonment scope and request to meet.	Letter & Consultation Log
July 27, 2021	Chief Stanley Sanguéz	Meeting via conference call	Chief Sanguéz communicated that there are	Chief Sanguéz preferred	Imperial to relay preference of southern camp	Provided map of potential camp locations.	Meeting notes and camp location map.

	Brad Morrissey (SAO)		<p>no concerns with progressing the plans to submit the OA application as provided in high level details in the July 14, 2021 notification letter. Chief Sanguez provided some guidance regarding camp locations and interest in local employment. Further engagement was discussed to take place post OA submission to happen in October, 2021, prior to startup of construction in November, 2021 and during post-abandonment monitoring in April, 2021. Chief Sanguez</p>	<p>southern camp location.</p> <p>Chief Sanguez has interest in local hiring opportunities.</p>	<p>location to project team.</p> <p>Imperial to seek out potential local hires.</p>		
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			was agreeable to this schedule and Imperial ensured that any questions or concerns can be taken at any time.				
July & August, 2021	Brad Morrissey (SAO)	Email	Inquired about access road utility / power lines and community contact person for emergency response pamphlet.	No utility / power lines on access road.  Brad Morrissey as designated contact for emergency response pamphlet.	None.	None.	None.
August 27, 2021	Brad Morrissey (SAO)	Email	Request to meet August 30 or 31 to discuss survey/scouting visit to site for the week of September 20, 2021 and request feedback on a potential local guide accompany Imperial team.  Request to review meeting notes of July				July 27, 2021 Draft Meeting notes.

			27, 2021 meeting.				
September 1, 2021	Chief Stanley Sanguéz Brad Morrissey (SAO)	Meeting via Zoom virtual call	<p>Chief Sanguéz affirmed his position that JMRFN would like to be included in any potential local employment and benefits to community. Chief Sanguéz added that they would like to see inclusion of Rowe's Construction as they previously have had working relationship with this company that includes local hires.</p> <p>JMRFN requested a requirement for local content to be included in project execution.</p>	<p>Imperial responded that an update of contracting would be provided once plans have been progressed. Brad mentioned he would call Owen at Rowe's Construction to see how community members can be incorporated into the execution work.</p> <p>Imperial to relay request to the project team to understand how local content may be accommodated in project execution.</p> <p>Imperial thanked JMRFN for their comment of concern</p>	Agreed to action items.	Imperial provided meeting notes September 7, 2021 and request response by September 10, 2021.	September 1, 2021 Meeting notes.

			<p>Imperial informed that the scouting site visit is planned for the week of September 27<sup>th</sup> with 2 Imperial representatives on route to site via vehicle transportation and 1 via helicopter fly in plus a wildlife monitor.</p> <p>JMRFN informed that there are concerns that if Covid virus arrives in Jean Marie River it would potentially spread very rapidly. Imperial thanked JMRFN for this information.</p> <p>Imperial requested to know if JMRFN</p>	<p>regarding potential Covid virus spread. Imperial added that they adhere to all territorial health guidelines.</p> <p>JMRFN to provide a guide to accommodate the September, 2021 site visit.</p> <p>Imperial to provide updates to JMRFN for the scouting site visit scheduled September, 2021.</p> <p>JMRFN have no concerns for Imperial program to use water from the Jean Marie River.</p> <p>Imperial to provide location of proposed access road in</p>			
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			<p>would like to provide a guide during the September, 2021 site visit. JMRFN responded that they would like to provide one. Imperial and JMRFN agreed that Imperial would provide the wildlife monitor due to internal safety requirements.</p> <p>JMRFN request that updates to the scouting site visit for September be provided as they progress.</p> <p>Imperial requested to know if JMRFN withdraws any water from the Jean Marie River. JMRFN responded that they do not have any intake</p>	reference to the km signs.			
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			<p>for water use and use the Mackenzie River further away from the community. Suggested that Imperial use the Mackenzie River if Imperial determines the Jean Marie River is not suitable.</p> <p>JMRFN requested the location of the proposed access road, informed Imperial that the Jean Marie access road has km signs to reference.</p>				
September 1, 2021	Brad Morrissey (SAO)	Email	JMRFN confirm no edits to meeting notes provided by Imperial for July 27, 2021 meeting held.	None.	None.	None.	None.
September	Grand Chief Kenneth Cayen Cc:	Email	Provided project notification		(Request for confirmation from Grand Chief	None	July 14, 2021 Notification

7, 2021	Chief Stanley Sanguéz, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo, Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson		letter for upcoming abandonment scope.		Kenneth Cayen, DFN receipt of notification letter provided July 14, 2021.)		Letter & Consultation Log
September 7, 2021	Chief Stanley Sanguéz	Email (cc'd as a member of the Dehcho First Nation)	Provided project notification letter for upcoming abandonment scope.	Request for confirmation from Grand Chief Kenneth Cayen receipt of notification letter provided July 14, 2021.	None.	None.	July 14, 2021 Notification Letter & Consultation Log
September 7, 2021	Brad Morrissey (SAO)	Email	Imperial provided draft meeting notes for review by JMRFN and edits / finalization of notes.		(awaiting response from JMRFN and request response by September 10, 2021)	None.	September 1, 2021 Meeting notes.



September 9, 2021	Chief Stanley Sanguéz Brad Morrissey (SAO)	Email	Imperial provided MVLWB Attachment 7 & 8 for representative signature of Affected Party.		(awaiting response from JMRFN)	None.	MVLWB Attachment A-7 and A-8.
September 9, 2021	Grand Chief Kenneth Cayen Cc: Chief Stanley Sanguéz, Chief Joachim Bonnetrouge, Chief Lloyd Chicot, Chief Gerald Antoine, Chief Lloyd Moses, Chief Dolphus Jumbo, Chief Kenneth Cayen, President Clifford McLeod, President Daniel Peterson	Email	Imperial provided MVLWB Attachment 7 & 8 for representative signature of Affected Party.		(awaiting response from Grand Chief Kenneth Cayen, DFN)	None.	MVLWB Attachment A-7 and A-8.

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.

**Name of Affected Party: GNWT**

<b>Name(s) of representative(s) from Affected Party who participated in Engagement</b>	<b>Dates of Engagement</b>	<b>Engagement Activity Type</b>	<b>Reason(s) for Engagement</b>	<b>Overview of Issue(s) Resolved</b>	<b>Overview of Issue(s) Unresolved</b>
Andrew Lirette, Danielle Rogers, Bill Pain, Jamie Vangulck, Rick Walbourne, Rafe Smith, James Hodson	August 3, 4, and 9, 2021	Virtual Meetings	- Discuss upcoming well-reabandonment project in Jean Marie River - Seek clarification on application and permitting requirements - Seek clarification on Closure & Reclamation Plan and Security Estimate requirements	Imperial received guidance on inquiries.	
Kyle Christiansen	August 27, 2021	Phone call	-Seek feedback/guidance on potable water sourcing	Imperial received guidance on inquiries.	
David Jessiman	August 27, 2021	Email correspondence	-Seek clarification on Imperial eligibility for MVLWB application	Imperial received guidance on inquiries.	
Rafe Smith	September 9, 2021	Email correspondence	-Imperial sought review of shapefiles and any forestry items of concern.	Confirmed none identified.	

<sup>13</sup>A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).

**Pre-Submission Engagement Log**

<b>Date</b>	<b>Attendees</b> <sup>15</sup>	<b>Engagement Activity Type</b>	<b>Issue(s) Raised by Affected Party</b>	<b>Recommendation from Affected Party</b>	<b>Proponent Response to issue - indicate if issue(s) was resolved or</b>	<b>Information materials provided to Affected Party (Y/N)</b> <sup>16</sup>	<b>Written correspondence, meeting notes, and/ or minutes (Y/N)</b> <sup>17</sup>
August 3, 2021	GNWT – Lands Andrew Lirette, Danielle Rogers	Virtual Meeting	Discussed timber clearing permit requirements, Wildlife management plan requirements	Land use permit allows for timber clearing, no timber cutting permit required, understand management plans for wildlife are intended for larger projects	Imperial to continue with application preparation and submission to MVLWB.	N	N
August 4, 2021	GNWT - ENR: Bill Pain, Jamie Vangulck, Rick Walbourne	Virtual Meeting	Discussed Closure & Reclamation Plan and Security Estimate requirement	ENR team available to review Imperial's C&R plan and security estimate once completed.	Imperial would complete a first pass on the Closure & Reclamation Plan and Security Estimate, open to reviewing with ENR team if time allows prior to submission.	N	N
August 9, 2021	GNWT – Forestry: Rafe Smith, James Hodson		Discussed timber permit and wildlife plan requirements	Timber permit only required if significant new disturbance of commercial significance. Typically, plans	Imperial to continue with application preparation and submission to MVLWB.	N	N

				for wildlife are intended for larger projects			
August 27, 2021	GNWT - Water Resource Officer, Kyle Christiansen	Phone Call	Discussed sourcing potable water and waste disposal for B-48 well abandonment.	Reach out to the Village of Fort Simpson and local Fort Simpson businesses to procure services.	Imperial to contact local municipalities and inquire further on sourcing potable water and waste disposal.	N	N
August 27, 2021	GNWT Water Management Advisor / Water Regulatory , David Jessiman	Email correspondence	Discussed application content regarding eligibility	Application will include a list of submitted (or pending) permits for this scope which is understood to meet the intent of the information requested in Section 14 re: eligibility	Imperial to continue with application preparation and submission to MVLWB.	Y	Y
September 9, 2021	GNWT – Forestry: Rafe Smith	Email correspondence	Review of project area to identify areas of concern from a forestry perspective	None – overlays do not show any forest disturbance of concern.	Resolved. Imperial to continue with application preparation and submission to MVLWB.	Y	Y

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.

**Name of Affected Party: MVLWB**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Chris Hotson, Jen Potten	July 28, 2021	Virtual Meeting	<ul style="list-style-type: none"> <li>- Discuss upcoming well-reabandonment project in Jean Marie River</li> <li>- Seek clarification on application and permitting requirements</li> </ul>	Imperial received guidance on inquiries.	
Angela Love, Jen Potten	August 6, 2021	Virtual meeting	-Discuss land use permit requirements	Imperial received guidance on inquiries.	
Chris Hotson, Jen Potten	August 25, 2021	Virtual Meeting	<ul style="list-style-type: none"> <li>-Discuss questions regarding water use permit content for submission</li> <li>-Seek clarification regarding multiple water sources, eligibility section, facility section content</li> </ul>	Imperial received guidance on inquiries.	
Jen Potten	September 9, 2021	Phone call	- Discussed waste acceptance status with municipalities in NWT and ability to submit MVLWB regulatory applications with current status.	Imperial received guidance on inquiries.	

<sup>13</sup>A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).

## Pre-Submission Engagement Log

<b>Date</b>	<b>Attendees</b> <sup>15</sup>	<b>Engagement Activity Type</b>	<b>Issue(s) Raised by Affected Party</b>	<b>Recommendation from Affected Party</b>	<b>Proponent Response to issue - indicate if issue(s) was resolved or</b>	<b>Information materials provided to Affected Party (Y/N)<sup>16</sup></b>	<b>Written correspondence, meeting notes, and/ or minutes (Y/N)<sup>17</sup></b>
July 28, 2021	Chris Hotson, Jen Potten	Virtual Meeting	Discussed project and the requirement for a MVLWB Type B water licence	Discussed the requirements for a Type B water licence for this scope	Proponent will prepare application that contains content as applicable to this scope for submission to MVLWB.	N	Y
August 6, 2021	Angela Love, Jen Potten	Virtual Meeting	Discussed project and the requirement for a MVLWB Type A land use permit	Discussed requirements for a Type A land use permit for this scope.	Proponent will prepare application that contains content as applicable to this scope for submission to MVLWB.	N	Y
August 25, 2021	Chris Hotson, Jen Potten	Virtual Meeting	Discussed specific aspects of the Type B water licence	Discussed the sections of the application specific to wildlife, water quality, water users, term and items in Section 14 (eligibility, facilities content); also	Proponent will prepare application that contains content as applicable to this scope for submission to MVLWB.	N	Y

				discussed that water and land applications will be submitted at same time and make reference to each other			
September 9, 2021	Jen Potten	Phone call	Discussed waste acceptance status with municipalities in NWT and ability to submit MVLWB regulatory applications with current status.	It is acceptable to submit and follow up as details are further worked on this item.	Imperial plans to submit this application.	N	N

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.

**Name of Affected Party: OROGO**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Mike Martin, Brian Heppelle, Peter Lennie-Misgeld, Pauline DeJong (left after introductions)	July 20, 2021	Virtual Meeting	<ul style="list-style-type: none"> <li>- Discuss upcoming well re-abandonment project in Jean Marie River</li> <li>- Discuss plan for OA application submission</li> <li>- Discuss that field execution of project is contingent on all regulatory approvals and permits being received by November 1st.</li> </ul>	Imperial received feedback and guidance on OA application process.	

<sup>13</sup> A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).



**Pre-Submission Engagement Log**

<b>Date</b>	<b>Attendees</b> <sup>15</sup>	<b>Engagement Activity Type</b>	<b>Issue(s) Raised by Affected Party</b>	<b>Recommendation from Affected Party</b>	<b>Proponent Response to issue - indicate if issue(s) was resolved or</b>	<b>Information materials provided to Affected Party (Y/N)</b> <sup>16</sup>	<b>Written correspondence, meeting notes, and/ or minutes (Y/N)</b> <sup>17</sup>
July 20, 2021	Mike Martin, Brian Heppelle, Peter Lennie-Misgeld, Pauline DeJong (left after introductions)	Virtual Meeting	Discussed specific aspects of the OROGO application	Discussed the sections of the application including EPP, Safety Plan, Contingency Plan, discussed OROGO and application review process for clarity	Proponent will prepare application that contains content as applicable to this scope for submission to OROGO.	N	Y

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.

**Name of Affected Party: Local NWT Municipalities**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Town of Hay River - Public Works Director - Mike Auge	August 31, 2021; September 2, 2021; September 8, 2021	Phone Call and follow up emails	<ul style="list-style-type: none"> <li>- Request to source potable water and use waste disposal facilities</li> <li>-Follow ups on request</li> </ul>	<ul style="list-style-type: none"> <li>-Imperial to contact Town of Hay River in late September once water contact bidding process is completed and a vendor is selected. Imperial to contact water vendor to source potable water.</li> <li>-Imperial submitted information on waste to be disposed and waste management plan for review.</li> <li>-SAO reviewed Imperial’s request for waste and has chosen not to approve the request for this project and suggests that Fort Simpson or Fort Providence landfills would be closer facilities to use for the waste if the Jean Marie River landfill is unable to</li> </ul>	

				accommodate the waste from the project	
Village of Fort Simpson: Water plant operator Adrian Heron SAO - Kevin Corrigan	August 27, 2021 September 2, 2021, September 9, 2021	Phone Call	- Request to source potable water and use waste disposal facilities	Imperial to contact PR Contracting to source potable water Imperial to submit information on waste to be disposed and waste management for review.	
Village of Fort Simpson: Operations Manager Mitchell Gast	September 9, 2021	Phone call and email	-Discussed request to dispose of project wastes (non-hazardous)	-Imperial understands there is capacity in the town landfill and for sewage handling -Imperial shared details on project and scheduling considerations	-Discussions ongoing to secure final acceptance by Village
Hamlet of Fort Liard	August 27, 2021	Phone Call	- Request to source potable water and use waste disposal facilities	- Fort Liard unable to provide potable water/disposal services outside of municipal boundaries.	

<sup>13</sup> A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).

**Pre-Submission Engagement Log**

<b>Date</b>	<b>Attendees<sup>15</sup></b>	<b>Engagement Activity Type</b>	<b>Issue(s) Raised by Affected Party</b>	<b>Recommendation from Affected Party</b>	<b>Proponent Response to issue - indicate if issue(s) was resolved or</b>	<b>Information materials provided to Affected Party (Y/N)<sup>16</sup></b>	<b>Written correspondence, meeting notes, and/ or minutes (Y/N)<sup>17</sup></b>
August 31, 2021	Mike Auge	Phone call and email (request sent September 2)	<p>-Imperial can reach out end of September to determine who the provider is and work with them to obtain potable water</p> <p>-Hay River is able to provide water outside of municipal boundaries.</p> <p>-Hay River has a sewage lagoon and landfill that accepts domestic waste outside of municipal boundaries</p>	- Imperial will need to submit quantities and waste management plan to their SAO to obtain the approval letter/notice.	-Imperial will submit requested material	Y	Y
September 2, 2021	Kevin Corrigan	Phone call	-Discussed Project and Fort Simpson	-Imperial will submit an email with written request	-Imperial will submit requested material	Y	Y

			available facilities				
September 8, 2021	Mike Auge	Email	SAO reviewed Imperial's request for waste and has chosen not to approve the request for this project and	Suggests that Fort Simpson or Fort Providence landfills would be closer facilities to use for the waste if the Jean Marie River landfill is unable to accommodate the waste from the project	-Imperial plan not to dispose of waste at Hay River facilities.	Y	Y
September 9, 2021	Kevin Corrigan	Phone call and email	Imperial followed up to understand status of written approval for waste disposal.	A response will be provided to request and was received.	-Imperial was put in contact with Mitchell Gast regarding this item.	Y	Y
September 9, 2021	Mitchell Gast	Phone call and email	Imperial discussed written approval for waste disposal with Village contact.	Village to provide a response to Imperial about waste acceptance and considerations.	Discussions ongoing to secure final acceptance by Village	Y	Y

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.

**Name of Affected Party: Department of Fisheries and Oceans (DFO)**

Name(s) of representative(s) from Affected Party who participated in Engagement	Dates of Engagement	Engagement Activity Type	Reason(s) for Engagement	Overview of Issue(s) Resolved	Overview of Issue(s) Unresolved
Nicholas Wasilik	July 16, 2021	Phone Call	Understand project review requirements for water withdrawal and ice road from a DFO perspective.	If Imperial withdraws from the borrow pits no review required from DFO, however if Imperial withdraws from Jean-Marie River or Mackenzie then we would need to undergo a review due to the bull trout critical habitat.	None

<sup>13</sup> A summary sheet for each Affected Party should accompany the log (which may be a chronological list of all Engagement with all parties).

<sup>14</sup> These signatures represent agreement on the contents of the log and record, but do not necessarily imply that the parties agree on the topics that were discussed

**Pre-Submission Engagement Log**

<b>Date</b>	<b>Attendees</b> <sup>15</sup>	<b>Engagement Activity Type</b>	<b>Issue(s) Raised by Affected Party</b>	<b>Recommendation from Affected Party</b>	<b>Proponent Response to issue - indicate if issue(s) was resolved or</b>	<b>Information materials provided to Affected Party (Y/N)</b> <sup>16</sup>	<b>Written correspondence, meeting notes, and/ or minutes (Y/N)</b> <sup>17</sup>
July 8-23, 2021	Nicholas Wasilik	Virtual Meeting and follow up email	DFO project review would be required – details about level of review required and assessment type (Desktop) provided.	Imperial to submit project review as required.	Imperial will prepare and submit project review	Y	Y

<sup>15</sup> Note all parties present including government departments. If members of the public were present, please note this, but individual members of the public do not need to be named.

<sup>16</sup> Not required to be submitted with application; however, may be requested by the Board.

<sup>17</sup> Not required to be submitted with application; however, may be requested by the Board.