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November 16, 2022

File: MV2022X0022

Leigh Gauthier  
GNWT – Aurora College  
Box 600  
Fort Smith NT X0E 0P0

Sent by email

Dear Leigh Gauthier,

**Re: Government of the Northwest Territories – Aurora College - – Land Use Permit – Renewal Application – Incomplete – Miscellaneous – km232 Highway 5**

On November 14, 2022, Mackenzie Valley Land and Water Board (Board) staff received the renewal Application Package (Application) for Land Use Permit (Permit) MV2022X0022<sup>1</sup> to replace the current Permits MV2016F0017 and MV2017X0014<sup>2</sup> for the from Government of the Northwest Territories – Aurora College (GNWT – AC).

Board staff have reviewed the Application and identified missing information required for the Board to process the Application. For the Application to be considered complete, refer to the Application Form<sup>3</sup> and the Land and Water Boards' *Guide to the Land Use Permitting Process* (Guide)<sup>4</sup> and submit the following information to the Board's office as an updated application package:

Topic	Additional Information Required
Maps	<ol style="list-style-type: none"><li>1) Provide an overview and detailed map, identifying local geographic features, watercourses and water sources, project structures, and location(s) of any proposed waste deposits.</li><li>2) On the Application Form, provide the NTS map sheet number(s).</li></ol>

<sup>1</sup> See the MLWB Online Registry [www.mvlwb.com](http://www.mvlwb.com) for [MV2022X0022](#)

<sup>2</sup> See MLWB Online Registry for [MV2016F0017](#) and [MV2017X0014](#).

<sup>3</sup> See the MLWB Apply for Permit/Licence webpage for the Land Use Permit [Application Form](#).

<sup>4</sup> See the MLWB Policies and Guidelines webpage for the LWBs' [Guide to the Land Use Permitting Process](#).

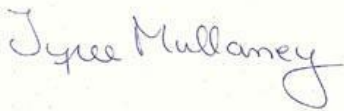
Topic	Additional Information Required
Geographic Coordinates	3) On the Application Form, provide geographic coordinates (latitude and longitude) for Project features. 4) On the Application Form, provide geographic coordinates (latitude and longitude) for the maximum and minimum Project boundary. 5) On the Application Form, revise the geographic coordinates to reflect the required format and precision.
GIS Data	6) Provide GIS data for the following features: <ul style="list-style-type: none"> <li>a) Quarry sites;</li> <li>b) Proposed routes; and</li> <li>c) Any other proposed Project features in the Application.</li> </ul> 7) Submit GIS data in a format that is compatible with the latest version of ArcMap Desktop (i.e., Vector or Raster data). 8) The data projection should be the same as the map projection. 9) Submit the metadata (.xml) for the GIS dataset. 10) Revise the metadata to include the required information for the GIS dataset. 11) Submit the attribute data table (.dbf) for the GIS dataset. 12) Revise the attribute data table (.dbf) to include fields and/or information that reflects the Application.
Hectares	13) On the Application Form, indicate the total number of hectares to be used in each phase of the proposed Project, as well as through the life of the Project.
Off-Site Disposal	14) As the Waste Management Plan indicates waste is proposed to be disposed of off-site within the Northwest Territories, it is recommended that written confirmation (e.g., an email, letter, etc.) be submitted from the facility/facilities indicating they will accept the waste.
Preliminary Screening – Rationale for Exemption	15) The proposed renewal may include changes to the Project, but any proposed changes that are not exempt must be screened and could be subject to an environmental assessment. <ul style="list-style-type: none"> <li>a) Provide rationale for why the Project, or parts of the Project could be considered exempt from preliminary screening.</li> <li>b) Describe all potential impacts and proposed mitigations associated with the proposed change(s) to the Project. Indicate whether any of the mitigation measures have been developed as a result of input from affected parties.<sup>[5]</sup></li> </ul>
Engagement	16) Include an Engagement Record and Engagement Plan in the Application. <ul style="list-style-type: none"> <li>a) Description of when, why, who, and how engagement will be conducted throughout the life of the Project; and;</li> <li>b) Description of how the plan will be reviewed and revised.</li> </ul>

Topic	Additional Information Required
	17) Identify any private landholders or leaseholders in the vicinity of the proposed Project to ensure that engagement includes all potentially affected parties.
Summary of Inspection Reports	18) Board staff suggest providing a summary of recent inspection reports

Upon receipt of this information, the Board will review the Application in accordance with the Mackenzie Valley Land Use Regulations. Unless GNWT - AC requests additional time, if this information is not provided within 90 days of the date of this letter, the Board will consider the Application withdrawn.

Please contact Tyree Mullaney via [email](#) or at (867) 766-7464 with any questions or concerns regarding this letter.

Yours sincerely,



Tyree Mullaney  
Regulatory Specialist

BCC'd to: Katie White – Inspector, GNWT-Lands  
Gaylene Pischinger – Inspection, GNWT - Lands  
David Monroe – GNWT-Lands