

Engagement Plan

Hay River Disposals (1985) Ltd.

Project	Quarry Pit
Location	Hwy 5, KM 44.5
Date of Submission	May 30, 2023
Version #	1
Submitted by	Robert Jameson
Submitted to	Mackenzie Valley Land & Water Board

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1. Introduction and Project Details

Hay River Disposals (1985) Ltd. (further referred to as HRD) has developed this Engagement Plan (or Plan) for Quarry Pit/ Hwy 5 KM 44.5 in accordance with the Mackenzie Valley Land and Water Board's [Engagement and Consultation Policy](#) (Policy) and the [Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits](#) (Guidelines).

1.1. Project Description

The aim of QUARRY PIT is to haul gravel to Hay River to be used as land fill. HRD anticipates these activities will occur for five (5) years, from 2023-2028, from May to October.

The footprint left behind must be acceptable to the affected aboriginal people for their future use and to ensure the safety of local wildlife and plants.

1.2. Site Description

The site is located at KM 44.5 on Highway 5, Granular Deposit HR34-5. The site is currently a working gravel pit. See Appendix B.

1.3. Corporate Contact Information

The following Table 1 presents the key corporate information for HRD.

Table 1: HRD Contact Information

Position	Information
Company/Project Manager	NAME: Robbie Jameson
	ADDRESS: 39 Studney Drive, Hay River NT X0E 0R6
	PHONE: 867-874-2720, 867-875-8181
	EMAIL: admin@hayriverdisposals.ca

1.4. Effective Date

This Plan is effective as of August 16, 2023. While this Plan is undergoing a public review, the previous version of the Plan shall take precedence and be acted in accordance with until the Board approves a subsequent Plan version.

1.5. Revisions

This Plan is a living document that will be reviewed annually, at a minimum, and prior to the start of any site activities, with additional reviews as warranted. Updates should be made to reflect changes in engagement plans and practices, new personnel and associated contact information, and to regularly update the engagement log. Table 2 presents a summary of the versions of this Plan and any revisions made; it is updated each time a revision is made to the Plan. This ensures stakeholders have the most current copy of the Plan.

Table 2: Version and Revision History

Version #	Date	Sections/Pages revised	Summary of Changes/Comments
v.1	DATE	ENTER SECTIONS/PAGES REVISED	First submission

1.6. Recipients

Table 3 identifies who the most recent version of this Plan has been distributed to:

Table 3: Recipients of this Version of the Plan

Name	Position
Robbie Jameson	Hay River Disposals
Tyree Mullaney	Mackenzie Valley Land and Water Board

1.7. Copies of Current Version of the Plan

Copies of the most current version of this Plan are available on-site at all times at the following locations:

- 39 Studney Drive, Hay River;

Additional copies of the Plan can be obtained by contacting Hay River Disposals' office at (867) 874-2720.

2. Engagement Strategy

The purpose of this Plan is to provide a formal written framework on how HRD will communicate with and reach out to potentially affected parties throughout the various phases of the development of this specific Project. HRD recognizes the political, social, environmental, and economic landscape of the North and acknowledges that this Project is located on the traditional lands of aboriginal peoples. HRD considers the Plan to be a living document, meaning that it will evolve and be updated as site activities progress, change, or advance towards further development. Further engagement will be conducted if HRD needs to apply to or request the following items from the Land and Water Board: amendments, modifications, extensions, renewals, storage authorizations, or assignments. HRD recognizes that the benefits of engaging are long-term and are an investment in achieving our vision of being a responsible and welcome member of the communities in which we operate.

This Plan will help HRD do a better job because it provides a means to share ideas, plans, and values while receiving input from affected parties about potential concerns and mitigations.

Once affected parties were selected as further described in Section 3 below, the following steps were taken to develop HRD'S overall engagement strategy:

3. Affected Parties

For this Project, HRD has identified that there are no affected parties; however, the parties in Appendix A (attached) have been contacted via email to make them aware of our plan to use the gravel pit.

4. Goals of Engagement

In assessing the current stage of the Project, HRD identified three engagement goals:

	Engagement Goals	Commitment to the Public
1.	<p><u>Inform:</u> by providing information to:</p> <ul style="list-style-type: none"> • Notify affected parties of an issues/Project decisions. • Assist affected parties in understanding the Project and issues that may arise. • Prepare affected parties for more intensive forms of engagement should the project change or advance 	<ul style="list-style-type: none"> • Keep the public informed. • Proactive, timely communication. • Help affected parties understand the complexities of issues.
2.	<p><u>Listen:</u> to affected parties and their feedback</p> <ul style="list-style-type: none"> • Understand the needs and priorities of the affected parties so that decisions can be made with these needs and priorities in mind. • Build cooperative and inclusive relationships. 	<ul style="list-style-type: none"> • Acknowledge when and how public input influenced decisions. • Understand views, concerns, interests and expectations.
3.	<p><u>Involve:</u> work directly with affected parties to ensure that aspirations are consistently understood and considered.</p>	<ul style="list-style-type: none"> • Acknowledge when and how concerns and aspirations are reflected in the design of the Project.

5. Engagement Triggers and Methods

HRD has defined engagement triggers at key milestones in for this Project, as they relate to project activities authorized under a land use permit and/or water licence. Engagement may be conducted as written notification, a face to face meeting, or a community public meeting, once consideration is given to the following guiding principles, as recommended by Mackenzie Valley Land and Water Board:

1. The nature and scope of engagement efforts should reflect the magnitude and complexity of the Project.
2. Both the affected parties and/or Proponent can run the risk of “consultation fatigue” from too many or inappropriate engagements. Engagement methods and schedules must, by mutual agreement, be reasonable and sustainable for both Proponents and affected parties.
3. The nature of the Engagement methods and frequency of engagement will change through time as affected parties and Proponents gain trust and the Project develops. The Engagement Plan should be reviewed as the relationship of the affected parties and Proponent and/or Project reaches mutually determined milestones.

The following table outlines HRD’s triggers, methods, and outcomes of engagement for this Project. At each stage of engagement, an Engagement Log will be complete and will be submitted to the Mackenzie Valley Land and Water Board with the request from HRD. A templated Engagement Log is provided in Appendix B of this document. The Engagement Log is submitted as a separate document from the Plan however, both documents work together. An Engagement Log will be completed for each trigger outlined below.

Table 1 – Triggers for Engagement

Engagement Trigger	Purpose for Engagement	Organization to be Engaged	Format of Engagement	Information to be recorded
Submission of land use permit or water licence applications	Application to MVLWB	MVLWB; See Appendix A	Email	Application will become a matter of public knowledge. Engagement Log
Notification of any spills or unauthorized discharges as outlined in the Spill Contingency Plan	Dissemination of information to affected parties	See Appendix A	Notification will be sent out via email or possible phone conversation	Email and engagement records. Meeting noted will be recorded. Engagement Log
Changes to initial operation plans	Notification of proposed changes to allow for concerns to be met	MVLWB; See Appendix A	Email/Phone call	Email and engagement records. Meeting notes will be recorded. Engagement Log
Pre-submission of land use permit or water licence applications: <ul style="list-style-type: none"> • Amendments • Modifications • Extensions; • Renewals • Storage authorizations 	To inform parties of renewal applications to allow for community concerns to be met	MVLWB; See Appendix A	Phone call/Letter Public Meetings and/or site visits, and/or private face to face meetings	Email Meeting notes will be recorded. Engagement Log

<ul style="list-style-type: none"> • Assignments 				
<p>Renewal of any authorization or right issued by a government department (i.e. quarry or timber permit; mineral right; fisheries-related authorizations)</p>	<p>Dissemination of information to affected parties</p>	<p>MVLWB; See Appendix A</p>	<p>Notification will be sent out via email or possible phone conversation</p>	<p>Email and engagement records.</p> <p>Meeting noted will be recorded.</p> <p>Engagement Log</p>

6. Follow-Up Reporting

During engagement activities, HRD will track comments, concerns or inputs, received relating to a permitted or licensed activity and will provide a summary as detailed in Section 5 above. In order to process comments, concerns and input throughout the engagement process, HRD will endeavor to respond in a timely manner, respecting the nature of the input.

Reporting on an engagement after it has been completed is an important step in the engagement process as it ensures that those involved see their input was received, understood, and valued. All Engagement Logs will acknowledge those that participated and will provide an accurate record of the engagement process, and how final decisions were reached.

7. Communicating the Plan

Communicating the Engagement Plan is an important element to the success of the engagement process. Affected parties need to be aware who they can contact in the event they are seeking information or clarification on a project related matter. While HRD intends to use engagement methods already familiar to them, they do recognize that not all potentially affected parties are the same and that what might work for one particular group or individual may not be the best method of engagement for another. HRD is open to applying methods that work best for a particular situation and affected party. Keeping that line of communication open will build a rapport and establish a trust.

8. Implementing the Plan

For the company, this reduces the uncertainty in approaches, application of methods, and expectations for both affected parties and the Proponent. This version of the Engagement Plan incorporates the thinking and guidelines of the Mackenzie Valley Land and Water Board, best practices, hence, represents “the forward-looking document” that will be implemented according to the recommend workplan and schedule.

9. Plan Review

It is important that engagement efforts be monitored and where a method does not appear to be effective or when the scope of importance of an issue changes, it will be necessary to modify the Engagement Plan. Evaluating the effectiveness of the engagement process is a fundamental part of the Engagement Plan as it is important to understand what was done well and what could be improved upon moving forward. COMPANY and the affected parties will assess the effectiveness of its engagement efforts over the course of time and will make necessary changes on a case by case basis. Any revisions to the Engagement Plan will be forwarded to the Mackenzie Valley Land and Water Board.

Appendix A: Affected Parties

As referred in Section 2 above. These include; Territorial Departments, Agencies, and Board, associations, and other private companies.

Organization	User	Email
Deninu K'ue First Nation	Balsillie, Louis	admin@dkfn.ca
Hay River Metis Council	Beck, Trevor	president@hrmcnwt.com
Katloodeeche First Nation	Martel, April	kfnchief@katloodeeche.com
West Point First Nation	Cayen, Kenneth	chief@wpfn.ca