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February 8, 2018

Mr. Robert Moretti
SAO, Community Government of Wekweètì
P.O. Box 69
Wekweètì, NT
X0E 1W0

E-Mail: saowekweti@netkaster.ca

Dear Mr. Moretti,

Reminder: Upcoming Annual Report and SNP Sampling

This is a reminder that the Community of Wekweètì's Annual Report, as required under Part B, Condition 2 of Water Licence (W2017L3-0001), is due on March 31, 2018.

The Annual Report Template for the Community of Wekweètì is attached to this letter for your convenience. The Annual Report Template includes tables to allow for easier data entry of the 2017 Surveillance Network Program results.

We would also like to set up a teleconference meeting for early April to discuss the community's Surveillance Network Program for 2018 and set dates for upcoming sampling. Please contact us to set up a meeting. A friendly reminder that sampling bottles need to be ordered two weeks in advance of each sampling date.

We are happy to answer any questions regarding your reporting requirements or the template provided; please contact Jessica Pacunayen at (867) 765-4591 or by email jpcunayen@wlwb.ca.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Sarah Elsasser".

Sarah Elsasser
A/Executive Director

A handwritten signature in black ink, appearing to read "Jessica Pacunayen".

Jessica Pacunayen
Regulatory Specialist

Attached: Annual Report Template

Copy to: Nahum Lee and Heather Beck, GNWT-ENR Water Resource Officers; Sudhir Jha, GNWT-MACA A/Regional Superintendent for the North Slave Region

Municipal Water Licence Annual Report

Community Government of Wekweeti

Licence #: W2017L3-0001

Reporting year:

Expires: September 21, 2027

The Licensee shall file an Annual Report with the Board not later than March 31st of the year following the calendar year reported which shall contain the following information:

1. Water Usage (Schedule 1, Condition a) (Licensed Water Volume Withdrawal: 10,000 m³)			
Total volume withdrawn for reporting year: _____ m ³			
Table 1: Monthly & Annual withdrawal volumes pumped (SNP 002-01)			
Month	Volume from main source (m ³)	Volume from any other source (m ³)	TOTAL Volume (m ³)
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
TOTALS			
% Increase/decrease from previous year			
Reasons for increase/decrease:			
Reasons for exceeding licensed withdrawal volumes (if applicable):			
General information (e.g. information regarding any modifications to the water withdrawal procedure or facilities should be included here. If necessary, please attach any relevant reports to the end of this document):			

2. Solid Waste Disposal (Schedule 1, Condition k)

Approximate total yearly volume of solid waste deposited: _____ m³

Table 2: Monthly solid waste disposal volumes

Month	Volume of solid waste deposited (m ³)
January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
TOTALS	
% Increase/decrease from previous year	

GNWT – MACA has provided a standard formula for estimating the amount of solid waste deposited into a Solid Waste Facility in the absence of a metered Garbage Truck. The following can be used: Volume per person per day X number of days X population

e.g. 0.015 m³ X 30 days X 860 people = 387 m³ of domestic trash deposited into the Solid Waste Facility in a 30 day month

Reasons for increase/decrease (e.g. an industrial project close to Wekweeti or a large influx of people into town):

General information (e.g. information regarding any agreements with outside organizations to be a waste receiving facility should be outlined here along with an estimate of the amount and type of waste to be received):

3. Sewage Deposited to Primary Sewage Cells (Schedule 1, Condition b)

Table 3: Monthly sewage waste volumes deposited

Month	Volume of sewage waste deposited (m ³)		
	Pumper Truck	Utilidor	TOTAL
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
TOTALS			
Is this an estimated volume?		YES	NO
% Increase/decrease from previous year			

To calculate monthly sewage waste deposited to the Primary Lagoon, please provide the above information if metered information is available. If metered information is not available, please fill in the table using the corresponding TOTAL water volumes from Table 1. This provides estimation only and equals water in/sewage out.

Reasons for increase/decrease (e.g. an industrial project close to Wekweeti or a large influx of people into town):

Approximate volume of sludge in the Primary Sewage Cells/Detention Ponds for reporting year: _____ m³(Schedule-1, Condition c)

Has any sludge been removed from the sewage lagoon or from Snare Lake during this reporting year? If so, what volume of sludge was removed? What testing was completed on the sludge and where it was disposed of? Please provide documentation for testing and GNWT Water Licence Inspector approval of placement. (Schedule 1, Condition g)

Was there any decanting this reporting year? Please provide dates. What was the decant duration and the approximate volume decanted? As this is a Surveillance Network Program (SNP) site, the resulting testing is to be presented as part of the tabular SNP data to be provided as per the Water Licence.

4. Problems, modifications or repairs completed during the year on water supply and waste disposal facilities *(Schedule 1, Condition d)*

Include any work done to infrastructure for all facilities completed during the year in this section. This includes any changes, repairs and Modifications (as per Part F of the Licence). If any problems occurred during the year, please note them here. If there are no changes, make note of that. If required, please attach any as-built drawings or reports as appendices to this report.

5. Surveillance Network Program Data *(Schedule 1, Condition e)*

Surveillance Network Program (SNP) information is to be submitted in a tabular format and shall indicate date of testing, parameters tested for and any other information requested by the GNWT Water Licence Inspector or the WLWB. [Laboratory results should be summarized. A results table has been provided below for your convenience. Note: it is possible to copy/paste from Excel into Word provided the same number of cells are selected in each table].

Surveillance Network Program Lab Results Summary

	Sewage Effluent					Snare Lake					Runoff from Waste Disposal Facility				
	SNP 001-2					SNP 001-3					SNP 001-4				
	June	July	Aug	Sept	Oct	June	July	Aug	Sept	Oct	June	July	Aug	Sept	Oct
Ammonia-Nitrogen											Not required for SNP 001-4				
BOD ₅															
pH											Not required for SNP 001-4				
Suspended Solids															
Total Phosphate											Not required for SNP 001-4				
Faecal Coliforms															
Oil and Grease*											Not required for SNP 001-4				
Mercury															
Aluminum															
Arsenic															
Barium															
Boron															
Cadmium															
Chromium															
Copper															
Iron	Not required for SNP 001-2 and 001-3														
Lead															
Manganese															
Molybdenum															
Nickel															
Selenium															
Strontium															
Uranium															
Zinc															

*Hexane Extractable Material

6. Unauthorized discharges (Schedule 1, Condition f)		
List any unauthorized discharges here including any spills, how and when they were reported, and how they were cleaned up. Please attach copies of spill reports, correspondence with the GNWT Water Licence Inspector or any other pertinent documentation as appendices to this report.		
7. Spill Training and Communications Exercises (Schedule 1, Condition h)		
List any spill training and communications exercises that have been carried out including courses on spills prevention, waste management, SNP sampling, etc.		
8. Closure and Reclamation (Schedule 1, Condition i)		
Include any closure and reclamation details here including any work anticipated to be completed during the next year. If required, please attach any as-built drawings or reports as appendices to this report.		
9. Studies requested by the Board (Schedule 1, Condition j)		
If the Board has requested that specific studies be completed, include details of the plan in this section with a summary of the outcome. Include any attachments with the submission of the Annual Report.		
10. Updates or revisions to approved plans (Schedule 1, Condition l)		
Details on any changes to approved plans such as the O&M Plan, the Closure and Reclamation Plan, the Spill Contingency Plan, or any other that is specific to this Municipal Water Licence. Please attach documents as appendices to this report.		
11. Other Information (Schedule 1, Condition m)		
<ul style="list-style-type: none"> • Include any other information here that may be valuable to the WLWB or to GNWT. • Include details on upcoming studies that will be completed. • Please include any non-compliance items identified in the GNWT Water Licence Inspection report and detail how the Community Government of Wekweeti is addressing them. • If there are any contaminated soil piles currently in use (land farming), please list the details of containment, remediation and progress in this section. • Please identify any on-going compliance issues for the Community Government of Wekweeti. This can facilitate discussions to resolve the issues. 		
<i>An action plan template for each facility is provided below for the Community's convenience. Please feel free to add more rows as necessary.</i>		
Compliance issues/Future Studies/Upgrades/Work related to	Plan	Timeline
<i>Water Treatment Facility</i>		
<i>Solid Waste Facility</i>		
<i>Wastewater Treatment Facility</i>		
<i>Other (please specify):</i>		

From: Roberta Judas
To: [Grace Angel \(saowekweti@netkaster.ca\)](mailto:Grace.Angel@netkaster.ca)
Cc: [Nahum Lee \(Nahum.Lee@gov.nt.ca\)](mailto:Nahum.Lee@gov.nt.ca); ["Heather Beck@gov.nt.ca"](mailto:Heather.Beck@gov.nt.ca); ["Sudhir Jha"](mailto:Sudhir.Jha); [Jessica Pacunayen \(jpacunayen@wlb.ca\)](mailto:Jessica.Pacunayen@wlb.ca); [Sarah Elsasser \(selsasser@wlb.ca\)](mailto:Sarah.Elsasser@wlb.ca)
Subject: Reminder for Upcoming Annual Report and SNP Sampling
Date: February-08-18 4:30:00 PM
Attachments: [W2017L3-0001 - Wekweeti - Reminder of Upcoming Annual Report and SNP Sampling - Feb 8 18.pdf](#)
[W2017L3-0001 - Wekweeti - Annual Report Template - Feb 8 18.doc](#)

Hi Mr. Moretti,

Please find attached a reminder for the upcoming Annual Report and SNP Sampling for 2018. The Annual Report Template is attached for your convenience.

Should you have any questions or concerns in regards to this email or the attachments please don't hesitate to contact Board staff.

Masi,

Roberta Judas

Regulatory Technician II

Wek'èezhii Land and Water Board

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