

General Procedures for the Administration of Licences Issued Under the *Waters Act* in the Northwest Territories

1. At the time of issuance, a copy of the Licence is placed on the Public Registry in the office of the Wek'èezhìi Land and Water Board (WLWB or the Board) in Yellowknife and is then available to the public.
2. To enforce the terms and conditions of the Licence, the Minister of Environment and Natural Resources has appointed Inspectors in accordance with subsection 65(1) of the *Waters Act*. The Inspectors coordinate their activities with staff of the WLWB. The Inspector responsible for Licence W2018L3-0001 is located in the North Slave Regional Office.
3. To keep the WLWB and members of the public informed of the Licensee's conformity to the Licence's conditions, the Inspectors prepare reports which detail observations on how each item in the Licence has been met. These reports are forwarded to the Licensee with a covering letter indicating which action, if any, should be taken. The inspection reports and cover letters are placed on the Public Registry, as are any responses received from the Licensee pertaining to the inspection reports. It is therefore of prime importance that the Licensee react in all areas of concern regarding all inspection reports so that these concerns may be clarified.
4. Licences W2018L2-0002 and W2018L2-0003 will expire on February 15, 2024. If required, it is the responsibility of the Licensee to apply to the WLWB for a new licence. The past performance of the Licensee, new documentation and information, and points raised during a public hearing, if required, will be used to determine the terms and conditions of any new licence. Please note that if the Licence expires and another has not been issued, then water and waste disposal must cease, or the Licensee, would be in contravention of the *Waters Act*.
5. If, for some reason, either Licence requires an amendment, a public hearing may be required. The Licensee is reminded that applications for amendments should be submitted as soon as possible to provide the WLWB ample time to complete the amendment process.
6. For the timelines required for the completion of a renewal or an amendment to the water licence, please refer to the *Water Act*.
7. Specific clauses of the Licence make reference to the Board, Analyst, or Inspector. The contact person, address, phone, and fax number of each is:

Wek'èezhìi Land and Water Board:

Wek'èezhìi Land and Water Board
#1-4905 48th Street,
Yellowknife, NT, X1A 3S3
Phone: (867) 765-4592
Fax: (867) 765-4593

Analyst:

Analyst
Taiga Environmental Laboratory
Government of the Northwest Territories
P.O. Box 1320
4601 – 52nd Ave
Yellowknife, NT, X1A 2L9
Phone: (867) 767-9235, ext. 53151
Fax: (867) 920-8740

Inspector:

North Slave Regional Office
Department of Environment and Natural Resources
Government of the Northwest Territories
P.O. Box 2668
3803 Bretzlaff Drive
Yellowknife, NT, X1A 2P9
Phone (867) 767-9238 ext. 53243 or 53244
Fax (867) 873-6230