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## NNSL WORD CLASSIFIEDS NOW RUN IN 4 NWT PAPERS

Inuvik Drum • NWT News/North • Yellowknife • Weekender  
Email your classifieds to: [classifieds@nnsl.com](mailto:classifieds@nnsl.com)

### A23•Business Services

**GET YOUR MESSAGE SEEN ACROSS ALBERTA.** The Blanket Classifieds or Value Ads reach over 600,000 Alberta readers weekly. Two options starting at \$269 or \$995 to get your message out! Business changes, hiring, items for sale, cancellations, tenders, etc. People are increasingly staying home and rely on their local newspapers for information. KEEP people in the loop with our 90 Weekly Community Newspapers. Call THIS NEWSPAPER now or email [classifieds@awna.com](mailto:classifieds@awna.com) for details. 1-800-282-6903, 780-434-8746 X225. [www.awna.com](http://www.awna.com).

**HIP/KNEE REPLACEMENT.** Other medical conditions causing TROUBLE WALKING or DRESSING? The Disability Tax Credit allows for \$3,000 yearly tax credit and \$30,000 lump sum refund. Take advantage of this offer. Apply NOW; quickest refund Nationwide: Expert help. 1-844-453-5372.

**CRIMINAL RECORD?** Why suffer employment/licensing loss? Travel/business opportunities? Be embarrassed? Think: Criminal Pardon. US entry waiver. Record purge. File destruction. Free consultation. 1-800-347-2540. [www.accesslegalmjf.com](http://www.accesslegalmjf.com).

**GET BACK ON TRACK!** Bad credit? Bills? Unemployed? Need Money? We Lend! If you own your own home - you qualify. Pioneer Acceptance Corp. Member BBB. 1-877-987-1420. [www.pioneerwest.com](http://www.pioneerwest.com).

### A24-17•Financial Services

**PRIVATE MORTGAGE LENDER.** All real estate types considered. No credit checks done. Deal direct with lender and get quick approval. Toll free 1-866-405-1228 [www.firstand-secondmortgages.ca](http://www.firstand-secondmortgages.ca).

### A31•Misc. Wanted

**BUYING LARGE AMOUNTS OF COINS & COIN COLLECTIONS!** Purchasing ENTIRE COLLECTIONS & accumulations. Also buying bullion, jewelry, scrap, nuggets, sterling, gold, silver, platinum, estate collections +++ Todd 250-864-3521.

### A41•Auctions

**MEIER 4-DAY UNRESERVED Antique and Collectible Auction** for Dennis Kjos of Wetaskiwin County. Sat., June 24 and Sun., June 25 10 AM. Sat., July 8 & Sun., July 9 10 AM. Selling three generations of over 6000 items. Visit [www.meierauction.com](http://www.meierauction.com) for details.

**FIREARMS WANTED FOR OUR 2023 AUCTION PROGRAM:** Rifles, Shotguns, Handguns, Antiques, Militaria, Collections, Estates, Single Items. For Auction, or Possible Purchase: Toll-Free 1-800-694-2609, Email Us at [sales@switzersauction.com](mailto:sales@switzersauction.com) or Visit Us at [www.switzerauction.com](http://www.switzerauction.com).

[www.nnsl.com](http://www.nnsl.com)

## EMPLOYMENT, LEGAL NOTICES & TENDERS



116 Kingmingya Road, Inuvik NT X0E 0T0  
Tel: (867) 777-3533  
Email: [inuvikdea@bdec.nt.ca](mailto:inuvikdea@bdec.nt.ca)  
Web: [www.facebook.com/inuvik.IDEA](http://www.facebook.com/inuvik.IDEA)

### Administrative Assistant Inuvik, NT - Part-time (20 hours per week)

The Inuvik District Education Authority (IDEA) invites applications for the position of Administrative Assistant based at East Three School in Inuvik, Northwest Territories. The position is 20 hours per week and includes various secretarial and administrative duties to ensure the operation of the IDEA. Compensation for the position is currently under review.

Key Responsibilities:

- Carry out various financial administration tasks (administer payroll, complete monthly financial reports, draft budgets, administer contracts, preparing meeting packages, etc.)
- Maintain an accurate record of all IDEA income and expenditure
- Provide secretariat duties at least twice per month including minute-taking at evening meetings (7:00 pm the 2nd and 4th Tuesdays of the month)
- Organize and distribute incoming correspondence and prepare outgoing correspondence/reporting
- Draft funding proposals, organize fundraising efforts, and coordinate facility rentals.
- Maintain a regular 'day-time' schedule at the IDEA office in East Three School

Typically, the ideal candidate will have the following combination of education, experience, and knowledge:

- Post-secondary diploma in office/business administration or another related field
- Two years of experience related to office administration or financial management
- Comfortable using or quickly learning SAGE, Microsoft Word & Gmail

**The knowledge, skills and abilities required for this position would be generally acquired through completion of Grade 12 with math or finance courses or a business administration diploma and 2 years relevant experience in accounts payable, either paid or unpaid.**

**Equivalent combinations of education and experience will be considered.**

**Deadline to apply is June 23, 2023 4:00 pm**

Please submit a cover letter and resume in confidence to: [inuvikdea@bdec.nt.ca](mailto:inuvikdea@bdec.nt.ca)



105 Veterans Way  
PO Box 2018, Inuvik NT X0E 0T0  
Tel: 867-777-4954 Fax 867-777-2304  
[www.glwb.com](http://www.glwb.com)

### Notice of Application

**Applicant:** GNWT Department of Infrastructure  
**Project:** Inuvik Airport Drainage Upgrades  
**Purpose:** Type B Water Licence Application (G23L1-002)  
**Comment deadline:** June 30, 2023

**Comments, recommendations, and/or notices of application for water compensation must be submitted by the comment deadline indicated above using the Board's Online Review System (ORS) at [www.new.onlinereviewsystem.ca](http://www.new.onlinereviewsystem.ca).**

The Application and materials related to the proceeding can be viewed using the ORS or by contacting the Board's office at 867-777-4954.

## JOB OPPORTUNITY

NNSL Media (Black Press Media) is accepting applications for a

### INDIGENOUS AFFAIRS LOCAL JOURNALISM INITIATIVE JOURNALIST

#### Job Description

Are you an experienced news reporter seeking a well-paying job covering Canada's North? NNSL Media, publishers of six award winning newspapers and two news websites, is looking for the ideal candidate for a term position, based in Yellowknife, Northwest Territories. The successful candidate will write and shoot photographs primarily for the pan-territorial newspaper News/North and its corresponding website [nnsl.com](http://nnsl.com) with a particular focus on Indigenous governance and culture. Content will also be made available to Canadian Press. The Local Journalism Initiative reporter will provide high quality news stories and photo features, while gathering information and contributions from residents across the Northwest Territories.

The individual will cover all types of news related to Indigenous governance and culture, including politics, education, and institutions serving Indigenous communities, with emphasis on Civic Journalism to enhance community engagement with democratic institutions in the territory. Some travel may be required. The ideal candidate will have strong writing and photography skills, some knowledge of the North and Indigenous concerns, and at least one year's experience working as a journalist at a community newspaper. InDesign, Photoshop and WordPress knowledge is definitely a plus. Knowledge of an Indigenous language of the Northwest Territories is an asset. This position does require some evening and weekend work.

News/North consistently ranks as one of the best community newspapers in Canada, and our journalists produce top-quality work that aims to reflect the majority of the NWT's residents. We have one of the highest engagement rates among our competitors on Facebook, the result of an ongoing effort to understand what excites and frustrates our readers.

NNSL Media provides a very competitive compensation package of up to \$60,000 annually commensurate with experience.

**Please email a resumé and cover letter to:**



James McCarthy  
Managing Editor,  
Northern News Services Ltd., at  
[james.mccarthy@nnsl.com](mailto:james.mccarthy@nnsl.com)

*We thank all who apply, but advise that only the candidates selected for an interview will be contacted. No phone calls please.*

## EMPLOYMENT, LEGAL NOTICES & TENDERS



The Northwest Territories Power Corporation's mission is to generate, transmit, and distribute electricity in a safe, reliable, efficient and environmentally sound manner; striving to reduce reliance on fossil fuels. We value respect, integrity, professionalism and above all, safety.

### CAREER OPPORTUNITY

#### Diesel Mechanic (two openings)

**Job ID:** 2023-1559 Fort Simpson, NT  
**Closing Date:** Sunday, June 25, 2023 at 11:59 p.m.

#### Manager, Generation Support

**Job ID:** 2022-1479 Fort Simpson, NT  
**Closing Date:** Sunday, June 25, 2023 at 11:59 p.m.

To apply please visit our website:  
[www.careers.ntpc.com](http://www.careers.ntpc.com)

Affirmative Action employer:  
To receive priority consideration,  
candidates must clearly select their  
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