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TECHNICAL SESSION AGENDA

Water Licence Renewal Application	
File Number	W2023L4-0001
Company	Northwest Territories Power Corporation (NTPC)
Project	Snare Hydroelectric Facility
Location	Snare River, NT
Activity	Power

Technical Session Information	
Location(s)	<ul style="list-style-type: none"> In person at the Chateau Nova – Caribou Room, Yellowknife NT; and Virtual via Zoom – to join, please contact Cassandra DeFrancis by email or phone at 867-765-4581 for participation details.
Date(s)	September 26, 2023: 9:00am – 4:30pm
<p>Any individuals and organizations wishing to attend in person should know that, although there are currently no Covid-19 screening requirements, individuals feeling unwell are asked to attend virtually. The use of a mask is at the discretion of each individual.</p>	

RSVP:

Please RSVP to Cassandra DeFrancis by [email](#) to confirm the number of individuals from your organization who will be attending either in person or virtually by September 21, 2023. Zoom details will be distributed to those who RSVP.

Expert CVs:

We anticipate that some Parties, if not all, are planning on having technical experts participate in the Technical Session. Please submit CVs to Cassandra DeFrancis via [email](#) for all technical experts in advance of the Technical Session.

Purpose:

This Technical Session is meant to provide a forum where Parties can discuss their concerns about the Application directly with the Applicant and their consultants. It is the Wek'èezhì Land and Water Board (Board)'s hope that such a discussion, as facilitated by Board staff, will increase each Party's understanding

of the issues as well as of the perspectives of others. In our experience, technical sessions can be useful both in focussing the content of parties' subsequent interventions to the public hearing and in reducing the number of outstanding issues between parties. Although it would be helpful if some issues are resolved during this Session, there is no requirement to do so; Board staff will guide questions and discussions to ensure Parties have sufficient information to submit evidence that the Board can use to establish the Water Licence conditions. Discussions at this Session may also reveal the need for written information requests (IRs) to the Applicant or other Parties. Parties are encouraged to request IRs to clarify aspects of the Application or to ensure commitments are clear.¹ The Work Plan for this regulatory proceeding includes time for Parties to fulfill IRs, if required, prior to the deadline for public hearing interventions.

Please note that a technical session is not a public hearing, and Board members and their legal counsel will not be participating. It is the Board's wish that this Session be as informal as possible to promote discussion. This Session is being transcribed, and IRs may be issued as noted above; however, all participants should be aware that opinions and positions expressed during this Session are not binding – final recommendations for the Water Licence should be made in the formal written interventions submitted to the Board prior to the Public Hearing.

General Reminders:

- All presenters and anyone who wants to test their virtual participation are asked to join in a test run at 8:45am each day to ensure that there are no audio, video, or screen-sharing issues.
- Limited copies of any materials will be available at the Session. Participants should download all relevant documents, such as presentations, from the [Board's Public Registry](#) in advance. This is especially important if a participant is dialing in by phone and not participating via videoconference.
- Participants should state their name and organization **each time** they speak to ensure the Session is accurately transcribed.
- The schedule and timelines of the Technical Session are at the discretion of the facilitator.
- There will be breaks in the morning, over lunch, and in the afternoon.

Agenda:

All times are approximate. The Applicant will provide short introductory presentations to help initiate discussion for each topic listed below. Participants are encouraged to have questions prepared for each topic and take the opportunity to follow up on issues raised during the review of the [Licence Renewal Application](#). References to specific reviewer comments from the Review Summary Table are provided in the agenda below, and the following abbreviations are used in these references.

¹ In accordance with the LWB [Rules of Procedure](#), the Board may issue an IR to any Party at any point during the proceeding. A Party that wishes to issue an IR to another Party at a point other than those designated in the work plan must submit the proposed IR to the Board for consideration.

Abbreviation	Reviewer
TG	Tłı̨çq̄ Government
ECCC	Environment and Climate Change Canada
GNWT- ECC	Government of Northwest Territories – Department of Environment and Climate Change
TC	Transport Canada
WLWB	Wek'èezhì Land and Water Board Staff

Day 1: September 26, 2023	Time	Topic	Review Comment References	
	8:45 – 9:00	Arrival Time and Test Run: <ul style="list-style-type: none"> Connect on Zoom (for those joining virtually) Audio/video/screensharing test run (for those joining virtually and for presenters) Coffee and snacks provided 		
	9:00 – 9:15	Opening Prayer Round Table Introductions and Opening Statements (Board staff)		
	9:15 – 9:35	Project Description <ul style="list-style-type: none"> Project Overview by Applicant 		
	9:35 – 4:15 (Breaks scheduled as required; Lunch 12-1:00pm (not provided))	Topic: Environmental Studies Screening-Level Assessment <ul style="list-style-type: none"> Applicant Presentation (15 mins) 		
		Subtopic: Changes to the Minimum Water Levels	WLWB: ID-14-16	
		Subtopic: Fish Entrainment	GNWT-ECC: ID-23	
		Subtopic: <i>Navigable Waters Act</i>	TC: ID-1 WLWB: ID-17	
		Topic: Closure and Reclamation Plan <ul style="list-style-type: none"> Applicant Presentation (5 mins) 		
		GNWT-ECC: ID-3 WLWB: ID-18 and 19		
Topic: Draft Licence <ul style="list-style-type: none"> Applicant Presentation (15 mins) 				
Subtopic: Scope - Deposit of Waste		WLWB: ID-1 GNWT-ECC: ID-5		
Subtopic: Use of Standard Conditions/General		WLWB: ID-2, 6, 7, 8, 9, 12 GNWT-ECC: ID-9, 10, 11, 12, 22 TG: ID-4		
Subtopic: Standard Definitions		WLWB: ID-3 and 4 GNWT-ECC: ID-6-8		
Subtopic: Term of Licence	GNWT-ECC: ID-2 TG: ID-8			
Topic: Dam Safety <ul style="list-style-type: none"> Applicant Presentation (15 mins) 				
TG: ID-2 and 3 WLWB: ID-10				

		Topic: Operations Maintenance and Surveillance Manual - Applicant Presentation (5 mins) GNWT-ECC: ID-15-17 WLWB: ID-13	
		Topic: Miscellaneous A. Waste Management Plan B. SNP C. Water Use D. Management Plan Updates E. Other Questions	ECC: ID-1; WLWB: ID-5 WLWB: ID-11 GNWT: ID-4 TG: ID-1, 5, 6, and 7; GNWT-ECC: ID-13, 14, 18, 19, 20, 21
	4:15 – 4:30	Any Outstanding Comments/Concerns and Information Requests	
	4:30	Meeting Adjourned	

Logistics for Remote Participation:

Set-up:

- Each participant should prepare and test their video and audio ahead of time, and each time they log in to the session, to ensure their devices are functioning properly and are fully charged or plugged in.
- Zoom will download automatically when the participant starts or joins the first Zoom meeting and is also available for manual download [here](#). Participants should download the current version of Zoom before the Session to ensure all functions are available.
- For assistance using Zoom, participants can review the following [Zoom Video Tutorials](#).
- To participate only by phone, participants can call one of the Zoom teleconference lines (provided in the Zoom link from Board staff).
- Participants that are experiencing technical difficulties due to poor internet connections can limit videoconference participation to audio only or call in by phone as noted above.
- Each participant is asked to use the following as their screen name: first and last name, followed by the acronym of their respective organization (e.g., Paula Green – WLWB)
 - This can be accomplished by selecting the three dots in the upper right-hand portion of the viewing pane and selecting “rename.”
- Each organization will need to identify a representative, who will act as the liaison for all participants in that organization during the session. Each organization should provide their representative’s contact information to Board staff prior to the session (or to the facilitator at the start of the session if not known in advance).
- [Screensharing](#) in Zoom will be used during presentations. The presenter will share their screen to display their presentation (note that this can be done by Board Staff instead if requested in advance). Presenters should state the document name and page numbers to ensure all participants can follow along.

Etiquette:

- A session facilitator will guide the order of presentations, turn-taking, time limits, and breaks. To minimize disruption, participants are asked to follow all instructions on turn-taking, and only speak when the facilitator has indicated it is their turn. Each organization/participant will be given opportunities to speak.
- If a participant would like to speak or has a follow-up question, they can use the Zoom group chat (visible to everyone) to notify the facilitator, who will add them to the speaking order.
 - DO NOT USE the ‘Raise Hand’ function, since it will not be monitored.
- To minimize background noises and feedback, participants should always keep their microphone/headset muted when not speaking. Participants should **only unmute when the facilitator has indicated it is their turn to speak.**
- The Zoom meeting will be recorded to ensure the transcription is accurate. **In accordance with privacy legislation, participants must not record the session or take screen shots.**

- A remote session can cause participation fatigue. The Board appreciates participants' professionalism, cooperation, and collaboration during the session.

Technical Difficulties:

- In the event of a disruption to the session or technical difficulties, Board staff will contact the representative of each organization by cell phone, text, or e-mail to communicate the contingency plan if necessary.
- If a participant is having technical difficulties, they should notify the representative of their organization. The representative should contact Board staff directly or through the Zoom group chat.